### SECURITIES AND EXCHANGE COMMISSION

### SEC FORM – ACGR

### ANNUAL CORPORATE GOVERNANCE REPORT

### **GENERAL INSTRUCTIONS**

### (A) Use of Form ACGR

This SEC Form shall be used to meet the requirements of the Revised Code of Corporate Governance.

#### (B) Preparation of Report

These general instructions are not to be filed with the report. The instructions to the various captions of the form shall not be omitted from the report as filed. The report shall contain the numbers and captions of all items. If any item is inapplicable or the answer thereto is in the *negative*, an appropriate statement to that effect shall be made. Provide an explanation on why the item does not apply to the company or on how the company's practice differs from the Code.

#### (C) Signature and Filing of the Report

- A. Three (3) complete set of the report shall be filed with the Main Office of the Commission.
- B. At least one complete copy of the report filed with the Commission shall be manually signed.
- C. All reports shall comply with the full disclosure requirements of the Securities Regulation Code.
- D. This report is required to be filed annually together with the company's annual report.

#### (D) Filing an Amendment

Any material change in the facts set forth in the report occurring within the year shall be reported through SEC Form 17-C. The cover page for the SEC Form 17-C shall indicate "Amendment to the ACGR".

# SECURITIES AND EXCHANGE COMMISSION

# SEC FORM – ACGR

# ANNUAL CORPORATE GOVERNANCE REPORT

1. Report is Filed for the Year: **2012**<sup>1</sup>

# 2. Exact Name of Registrant as Specified in its Charter: GINEBRA SAN MIGUEL INC.

3.	3 <sup>rd</sup> & 6 <sup>th</sup> Floors, San Miguel Properties Centre,		<u>1550</u>
	St. Francis Street, Ortigas Center, Mandaluyong City	<u> </u>	
	Address of Principal Office		Postal Code
4.	SEC Identification Number: <u>142312</u>	5.	(SEC Use Only) Industry Classification Code
6.	BIR Tax Identification Number: 000-086-856-000		

7. **(632) 689-9100** 

Issuer's Telephone number, including area code

# 8. <u>N/A</u>

Former name or former address, if changed from the last report

<sup>1</sup> Updated for the year ended December 31, 2013.

Also updated to reflect information relative to the resignation of Justice Angeline S. Gutierrez (Ret.) effective October 8, 2014 as disclosed in SEC Form 17-C filed with SEC on October 17, 2014.

# TABLE OF CONTENTS

Α.	BOARD	) MATTERS	5
	1)	BOARD OF DIRECTORS	
		(a) Composition of the Board	5
		(b) Summary of the Corporate Governance Policy	5
		(c) Vision and Mission	6
		(d) Directorship in Other Companies	6
		(e) Shareholding in the Company	8
	2)	CHAIRMAN AND CEO	9
	3)	SUCCESSION	
		OTHER EXECUTIVE, NON-EXECUTIVE AND INDEPENDENT DIRECTORS	
	5)	CHANGES IN THE BOARD OF DIRECTORS	15
	6)	ORIENTATION AND EDUCATION PROGRAM	
в.	CODE	OF BUSINESS CONDUCT & ETHICS	
	1)	POLICIES	
	2)	DISSEMINATION OF CODE	40
	3)	COMPLIANCE WITH CODE	40
	4)	RELATED PARTY TRANSACTIONS	41
		(a) Policies and Procedures	41
		(b) Conflict of Interest	
	5)	FAMILY, COMMERCIAL AND CONTRACTUAL RELATIONS	43
	6)	ALTERNATIVE DISPUTE RESOLUTION	44
C.	BOARD	D MEETINGS & ATTENDANCE	45
	1)	SCHEDULE OF MEETINGS	45
	2)	DETAILS OF ATTENDANCE OF DIRECTORS	45
	3)	SEPARATE MEETING OF NON-EXECUTIVE DIRECTORS	46
	4)	MINIMUN QUORUM REQUIREMENT	46
	5)	ACCESS TO INFORMATION	46
	6)	EXTERNAL ADVICE	48
	7)	CHANGES IN EXISTING POLICIES	48
D.	REMU	NERATION MATTERS	48
	1)	REMUNERATION PROCESS	48
	2)	REMUNERATION POLICY AND STRUCTURE FOR DIRECTORS	49
	3)	AGGREGATE REMUNERATION	49
	4)	STOCK RIGHTS, OPTIONS AND WARRANTS	50
	5)	REMUNERATION OF MANAGEMENT	51
Е.	BOARD	O COMMITTEES	51
	1)	NUMBER OF MEMBERS, FUNCTIONS AND RESPONSIBILITIES	
	2)	COMMITTEE MEMBERS	
	3)	CHANGES IN COMMITTEE MEMBERS	57

	4) WORK DONE AND ISSUES ADDRESSED	
	5) COMMITTEE PROGRAM	59
F.	RISK MANAGEMENT SYSTEM	60
	1) STATEMENT ON EFFECTIVENESS OF RISK MANAGEMENT SYSTEM	60
	2) RISK POLICY	60
	3) CONTROL SYSTEM	62
G.	INTERNAL AUDIT AND CONTROL	64
	1) STATEMENT ON EFFECTIVENESS OF INTERNAL CONTROL SYSTEM	65
	2) INTERNAL AUDIT	
	(a) Role, Scope and Internal Audit Function	67
	(b) Appointment/Removal of Internal Auditor	67
	(c) Reporting Relationship with the Audit Committee	67
	(d) Resignation, Re-assignment and Reasons	67
	(e) Progress against Plans, Issues, Findings and	
	Examination Trends	67
	(f) Audit Control Policies and Procedures	68
	(g) Mechanisms and Safeguards	68
н.	ROLE OF STAKEHOLDERS	70
Ι.	DISCLOSURE AND TRANSPARENCY	73
J.	RIGHTS OF STOCKHOLDERS	76
	1) RIGHT TO PARTICIPATE EFFECTIVELY IN STOCKHOLDERS' MEETINGS	
	2) TREATMENT OF MINORITY STOCKHOLDERS	82
к.	INVESTORS RELATIONS PROGRAM	82
L.	CORPORATE SOCIAL RESPONSIBILITY INITIATIVES	
М.	BOARD, DIRECTOR, COMMITTEE AND CEO APPRAISAL	84
Ν.	INTERNAL BREACHES AND SANCTIONS	85

# A. BOARD MATTERS

### 1) Board of Directors

Number of Directors per Articles of Incorporation	9
Actual number of Directors for the year	9

## (a) Composition of the Board

Complete the table with information on the Board of Directors:

Director's Name	Type [Executive (ED), Non- Executive (NED) or Independent Director (ID)]	If nominee, identify the principal	Nominator in the last election (if ID, state the relationship with the nominator)	Date first elected	Date last elected (if ID, state the number of years served as ID) <sup>2</sup>	Elected when (Annual /Special Meeting)	No. of years served as director
Eduardo M.	NED	N/A	Ramon S.	October	May 9,	Annual	15
Cojuangco, Jr.			Ang	21, 1998	2013	Meeting	15
Ramon S. Ang	NED	N/A	Ramon S.	April 4,	May 9,	Annual	13
			Ang	2000	2013	Meeting	15
Bernard D.	ED	N/A	Ramon S.	May 12,	May 9,	Annual	3
Marquez			Ang	2011	2013	Meeting	3
Ferdinand K.	NED	N/A	Ramon S.	May 29,	May 9,	Annual	4
Constantino			Ang	2008	2013	Meeting	4
Leo S. Alvez	NED	N/A	Ramon S.	April 24,	May 9,	Annual	11
			Ang	2002	2013	Meeting	11
Gabriel S.	NED	N/A	Ramon S.	November	May 9,	Annual	2
Claudio			Ang	10, 2010	2013	Meeting	2
Joseph N.	NED	N/A	Ramon S.	May 9,	May 9,	Annual	Less
Pineda <sup>3</sup>			Ang	2013	2013	Meeting	than 1
							year
Minita V.	ID	N/A	Ramon S.	March 9,	May 9,	Annual	2
Chico-Nazario			Ang	2012	2013	Meeting	2
Angelina S.	ID	N/A	Ramon S.	May 10,	May 10,	Annual	2
<i>Gutierrez</i> <sup>4</sup>			Ang	2012	2013	Meeting	2

(b) Provide a brief summary of the corporate governance policy that the board of directors has adopted. Please emphasis the policy/ies relative to the treatment of all shareholders, respect for the rights of minority shareholders and of other stakeholders, disclosure duties, and board responsibilities.

The Board of Directors (the "Board") of the Company has adopted a Manual of Corporate Governance and amended the same on March 30, 2013 (the "CG Manual"). The CG Manual aims to institutionalize the principles of good corporate governance in the entire organization. The Company's Board, Management, Officers,

<sup>&</sup>lt;sup>2</sup> Updated for the year ended December 31, 2013.

<sup>&</sup>lt;sup>3</sup> Updated per advisement letter filed with SEC on January 30, 2014.

<sup>&</sup>lt;sup>4</sup> Resigned effective October 8, 2014 as disclosed in SEC Form 17-C filed with SEC on October 17, 2014.

employees and shareholders believe that corporate governance is a necessary component of what constitutes sound strategic business management and will therefore undertake every effort necessary to create awareness thereof within the organization as soon as possible.

The Company recognizes that the most cogent proof of good corporate governance is that which is visible to the eyes of its investors. Thus, among others, provisions on the following matters affecting shareholders were provided in the Section 5 (Shareholders' Benefit) of the CG Manual: voting rights, pre-emptive rights, power of inspection, right to information, right to dividends and appraisal rights.

On respecting the rights of minority shareholders, Section 5 of the CG Manual expressly provides, among others the following provisions: that the Board is committed to respect the rights of the shareholders and minority interests; that a director shall not be removed without cause if it will deny minority shareholders representation in the Board; that minority shareholders shall be granted the right to propose the holding of the meeting and the right to propose items in the agenda of the meeting; and that they shall have access to any and all information relating to matters for which the Management is accountable for.

On disclosure duties, Section 4 of the CG Manual lays down the reportorial or disclosure System of the Company's corporate governance policies which essentially provides that all material information, i.e., anything that could potentially affect share price, shall be publicly disclosed.

On Board responsibilities, the Company's CG Manual espouses the belief that compliance with the principles of good corporate governance shall start with the Board of Directors. Thus, the said manual is replete with provisions relative to the duties and responsibilities of the Board. In sum, the Board's general responsibility is as follows: It shall be the Board's responsibility to foster the long-term success of the Company and secure its sustained competitiveness in a manner consistent with its fiduciary responsibility, which it shall exercise in the best interest of the Company, its shareholders and other stakeholders. The Board is responsible for formulating the Company's vision, mission, strategic objectives, policies and procedures that shall guide its activities, including the means to effectively monitor Management's performance. The Board shall conduct itself with utmost honesty and integrity in the discharge of its duties, functions and responsibilities.

(c) How often does the Board review and approve the vision and mission?

The Board, as the need arises and upon the recommendation of Management reviews and approves the vision and mission of the Company. The Board, during its meeting held on November 9, 2012 reviewed and approved the new vision and mission of the Company.

- (d) Directorship in Other Companies
  - (i) Directorship in the Company's Group<sup>5</sup>

Identify, as and if applicable, the members of the company's Board of Directors who hold the office of director in other companies within its Group (Ginebra San Miguel Group):

Director's Name	Corporate Name of the Group Company			Type of Directorship (Executive, Non-Executive, Independent). Indicate if director is also the Chairman.
Eduardo M. Cojuangco, Jr.	San Migue	l Pure	Foods	NED, Chairman
	Company, Inc.	,		
	Petron Corpor	ation		NED
Ramon S. Ang	Petron Corporation,			ED, Chairman
	San Migue	l Pure	Foods	NED

<sup>&</sup>lt;sup>5</sup> The Group is composed of the parent, subsidiaries, associates and joint ventures of the company.

	Company, Inc.	
	San Miguel Brewery Inc.	NED, Chairman
	San Miguel Properties, Inc.	ED, Chairman
	PAL Holdings, Inc.	ED
	Cyberbay Corp.	ED, Chairman
	Liberty Telecomms Holding, Inc.	NED, Chairman
	San Miguel Brewery Hong Kong	
	Limited	NED, Chairman
	Petron Malaysia Refining &	ED, Chairman
	Marketing Berhad	
	Top Frontier Investment	ED
	Holdings Inc.	
Ferdinand K. Constantino	San Miguel Corporation	ED
	San Miguel Brewery Inc.	NED
	San Miguel Properties, Inc.	NED
Leo S. Alvez	San Miguel Corporation	NED
Joseph N. Pineda <sup>6</sup>	SMC Shipping and Lighterage	
	Corporation	NED, Chairman
	Process Synergy, Inc.	NED, Chairman
	San Miguel Holdings Corp.	NED
	San Miguel Energy Corporation	NED
	SMC Stock Transfer Service	
	Corp.	NED
	Bell Telecommunications	
	Philippines, Inc.	NED
	SMITS, Inc	NED
	Anchor Insurance Brokerage	
	Corp.	NED
	Rapid Thoroughfares, Inc.	NED
Minita V. Chico-Nazario	San Miguel Properties, Inc.	ID
	Top Frontier Investment	ID
	Holdings Inc.	

## (ii) Directorship in Other Listed Companies

Identify, as and if applicable, the members of the company's Board of Directors who are also directors of publicly-listed companies outside of its Group:

Director's Name	Corporate Name of the Group Company	Type of Directorship (Executive, Non-Executive, Independent). Indicate if director is also the Chairman.
Eduardo M. Cojuangco, Jr.	San Miguel Pure Foods	NED, Chairman
	Company, Inc.,	NED
	Petron Corporation	NED
Ramon S. Ang <sup>7</sup>	Petron Corporation,	ED, Chairman
	San Miguel Pure Foods	NED
	Company, Inc.	

<sup>&</sup>lt;sup>6</sup> Updated per advisement letter filed with SEC on January 30, 2014.

<sup>&</sup>lt;sup>7</sup> Deleted Alphaland Corporation and PhilWeb Corporation from the list of companies where Mr. Ang is a director. Updated per advisement letter filed with SEC on March 14, 2014, relative to Mr. Ang's resignation as director of the said companies.

Deleted Manila Electric Company from the list of companies where Mr. Ang is a director. Updated per advisement letter filed with SEC on April 2, 2014, relative to Mr. Ang's resignation as director of the said company.

	PAL Holdings, Inc.	ED
	Cyberbay Corp.	NED, Chairman and President
	Liberty Telecomms Holding, Inc.	NED, Chairman
	San Miguel Brewery Hong Kong	NED, Chairman
	Limited	
	Petron Malaysia Refining &	ED, Chairman
	Marketing Berhad	
Ferdinand K. Constantino	San Miguel Corporation	ED
	San Miguel Brewery Inc.	NED
Leo S. Alvez	San Miguel Corporation	NED
Minita V. Chico-Nazario	San Miguel Properties, Inc.	ID

(iii) Relationship within the Company and its Group

Provide details, as and if applicable, of any relation among the members of the Board of Directors, which links them to significant shareholders in the company and/or in its group:

Director's Name	Name of the Significant Shareholder	Description of the relationship
Eduardo M. Cojuangco, Jr.	San Miguel Corporation	Chairman and Chief Executive Officer
Ramon S. Ang	San Miguel Corporation	Vice-Chairman, President and Chief Operating Officer
Leo S. Alvez	San Miguel Corporation	Director
Ferdinand K. Constantino	San Miguel Corporation	Director, Chief Finance Officer and Chief Information Officer
Joseph N. Pineda <sup>8</sup>	San Miguel Corporation	Senior Vice President, Deputy Chief Finance Officer and OIC- Corporate Treasury

(iv) Has the company set a limit on the number of board seats in other companies (publicly listed, ordinary and companies with secondary license) that an individual director or CEO may hold simultaneously? In particular, is the limit of five board seats in other publicly listed companies imposed and observed? If yes, briefly describe other guidelines:

The Company provides in its CG Manual, a "Policy on Multiple Board Seats", which provides that a "A director shall exercise due discretion in accepting and holding directorships other than in the Corporation, provided that, in holding such other directorships, such director shall ensure that his capacity to diligently and efficiently perform his duties and responsibilities as a director of the Corporation is not compromised."

The Company has also adopted the requirements of SEC Memorandum Circular No. 9 series of 2011, dated December 5, 2011, on "Term Limits of Independent Directors" relative to the limitation on the number of covered companies that a person may be elected as Independent Director of business conglomerates.

(e) Shareholding in the Company

Complete the following table on the members of the company's Board of Directors who directly and indirectly own shares in the company:

Name of Director	Number of Direct	Number of	% of Capital
	shares	Indirect shares / Through	Stock

<sup>&</sup>lt;sup>8</sup> Updated per advisement letter filed with SEC on January 30, 2014.

		(name of record owner)	
Eduardo M. Cojuangco, Jr.	5,000	N/A	0.00%
Ramon S. Ang	5,000	N/A	0.00%
Ferdinand K. Constantino	5,000	N/A	0.00%
Angelina S. Gutierrez <sup>9</sup>	5,000	N/A	0.00%
Gabriel L. Claudio	5,000	N/A	0.00%
Bernard D. Marquez	30,000	N/A	0.00%
Leo S. Alvez	5,000	N/A	0.00%
Minita V. Chico Nazario	5,000	N/A	0.00%
Joseph N. Pineda <sup>10</sup>	5,000	N/A	0.00%

- 2) Chairman and CEO
  - (a) Do different persons assume the role of Chairman of the Board of Directors and CEO? If no, describe the checks and balances laid down to ensure that the Board gets the benefit of independent views.

Yes

No √

The duties and responsibilities of the Chairman and CEO are properly laid down in the Company's By-laws and CG Manual, which help in the maintenance of proper checks and balances to ensure that the Board obtains the benefit of independent views and perspectives.

Identify the Chair and CEO:

Chairman of the Board/CEO	Eduardo M. Cojuangco, Jr.
President	Bernard D. Marquez

(b) Roles, Accountabilities and Deliverables

Define and clarify the roles, accountabilities and deliverables of the Chairman and CEO.

	Chairman	Chief Executive Officer
Role	The Company's By-laws prescribed that the Chairman of the Board shall be the Chief Executive Officer of the Company. He is the Head of the Board and presides at meetings of the directors and stockholders. He shall exercise such other powers and	Responsible for the general supervision, administration and management of business of the Company (As provided in the Company by-laws and CG Manual Exercise such other powers and performs such other functions and
	performs such other functions and duties as the Board may assign.	duties as the Board may assign.
Accountabilities	Accountable to all shareholders of the Company.	Accountable to all shareholders of the Company.
Deliverables	The Chairman shall have the following duties and functions:	Among others, the Chief Executive Officer certifies the preparation and fair representation of the

<sup>9</sup> Resigned effective October 8, 2014 as disclosed in SEC Form 17-C filed with SEC on October 17, 2014.
 <sup>10</sup> Updated per advisement letter filed with SEC on January 30, 2014.

Ensure that the meetings of the Board are held in accordance with the by-laws of the Company;	consolidated financial statements of the Company, as well as compliance with the requirements of SEC Form 17-A.
Supervise the preparation of the agenda of the meeting in coordination with the Corporate Secretary;	
Maintain qualitative and timely lines of communication and information between the Board and the Management; and	
Conduct regular board meetings and annual stockholders' meetings.	

3) Explain how the board of directors plan for the succession of the CEO/Managing Director/President and the top key management positions?

The Board through the Executive Compensation Committee review, among others, the promotion and career advancement directives of the Company. (Sec 2.2.2.2.1 CG Manual).

The Company also have a Management Development Program (MDP) which is a holistic and purposive program aimed at ensuring the timely availability of the required number of employees at the middle level and up, with the necessary education, experience and personal characteristics, to fulfill short- and long-term needs of the organization.

4) Other Executive, Non-Executive and Independent Directors

Does the company have a policy of ensuring diversity of experience and background of directors in the board? Please explain.

Yes. The Company's CG Manual, requires, among others, that all its directors be at least college graduates or have sufficient experience in managing the business to substitute for such formal education.

Does it ensure that at least one non-executive director has an experience in the sector or industry the company belongs to? Please explain.

Yes. The Company's CG Manual, requires, among others, that all its directors be at least college graduates or have sufficient experience in managing the business to substitute for such formal education.

Define and clarify the roles, accountabilities and deliverables of the Executive, Non-Executive and Independent Directors:

	Executive	Non-Executive	Independent Director
	The Company's By-Laws	The Board's duty is to	Independent directors
	prescribe that the	foster the long-term	perform the same roles,
	President, who shall be a	success of the Company	duties and
	director, shall be the	and secure its sustained	responsibilities as Non-
Role	Chief Operating Officer	competitiveness in a	Executive Directors.
	of the Company and	manner consistent with	Their role is to exercise
	shall have general	its fiduciary	independent judgment in
	supervision and direction	responsibility, which it	carrying out their
	of the day to day	shall exercise in the best	responsibilities as a

business affairs of the	interest of the Company,	director.
Company. He is the	its shareholders and	
official representative of	other stakeholders.	An Independent Director
the Company to the		also chairs the Audit
Board. He presents the	The Board is responsible	Committee of the Board.
Company's performance	for formulating the	
to the Board and serves	Company's vision,	
as the link between	mission, strategic	
Management and the	objectives, policies and	
Board.	procedures that shall	
	, guide its activities,	
	including the means to	
	effectively monitor	
	Management's	
	performance.	
	, ,	
	The Board shall ensure a	
	high standard of best	
	practice for the	
	Company and its	
	stakeholders, as	
	reflected in its numerous	
	duties and	
	responsibilities, including	
	but not limited to the	
	following:	
	<ul> <li>Implement a</li> </ul>	
	process of	
	selection to	
	ensure a mix of	
	competent	
	directors and	
	officers who	
	can add value	
	and contribute	
	independent	
	judgment to the	
	formulation of	
	sound	
	corporate	
	strategies and	
	policies;	
	poneies,	
	<ul> <li>Appoint</li> </ul>	
	competent,	
	professional,	
	honest and	
	highly-	
	motivated	
	Management	
	officers and	
	adopt an	
	effective	
	succession	
<u> </u>	SUCCESSION	

planning
program for
Management;
Provide sound
strategic
policies and
guidelines on
major capital
expenditures
and other
programs to
sustain the
Company's
long-term
viability and
strength, and
periodically
evaluate and
monitor the
implementation
of such policies
and strategies;
● Formulate a
clear policy on
accurately,
timely and
effectively
communicating
or relating with
the Company's
stakeholders
and agencies
regulating the
Company;
Adopt a system
of internal
checks and
balances, and
to review
regularly the
effectiveness
thereof;
• Formulate and
implement
policies and
procedures that
would ensure
the integrity
and
transparency of

related party
transactions
between and
among the
Company and
its parent
company, joint
ventures,
subsidiaries,
associates,
affiliates, major
shareholders,
-
Officers and
directors,
including their
spouses,
children and
dependent
siblings and
parents, and of
interlocking
director
relationships by
members of the
Board;
bourd,
The Board shall also
have the following
oversight
responsibilities, to name
a few, for ensuring the
presence of adequate
and effective internal
control mechanisms:
Establish
organizational
and operational
controls
commensurate
with, among
others, the
nature and
complexity of
the business of
the Company
and its culture,
volume, size
and complexity
of transactions;
degree of risks
involved,
degree of
centralization

		and delegation of authority; extent and effectiveness of information technology; and extent of regulatory compliance;	
		<ul> <li>Ensure that an independent audit mechanism is in place to monitor the adequacy and effectiveness of the Company's governance, operations and information systems, including the reliability and integrity of financial and operational information, the effectiveness and efficiency of operations, the safeguarding of assets, and compliance with laws, rules, regulations and</li> </ul>	
		contracts.	
Accountabilities	The Executive Director is accountable to all the shareholders of the Company as he is in charge of the day to day operations of the Company.	The Board is accountable to the shareholders and stakeholders and should thus, ensure that they are provided with an adequate assessment of the Company's business condition, position and prospects through the filing of reports required by law and regulators. The Board should also	In addition to the accountabilities of Non- Executive Directors, Independent Directors are also expected to ensure that their independence is maintained. They are likewise, expected to as much as possible attend the

		informed of important	meetings of the Board and Board Committee meetings to promote transparency.
Deliverables	Improved shareholder value	Improved shareholder value	Improved shareholder value

Provide the company's definition of "independence" and describe the company's compliance to the definition.

As provided in the Company's CG Manual, an "Independent Director" is a person who, apart from his fees and shareholdings, has no business or relationship with the Corporation, which could, or could reasonably be perceived to, materially interfere with the exercise of his independent judgment in carrying out his responsibilities as a director. An Independent Director shall submit to the Corporate Secretary a certification confirming that he possesses all the qualifications and none of the disqualifications of an Independent Director at the time of his election and/or re-election as an Independent Director.

Does the company have a term limit of five consecutive years for independent directors? If after two years, the company wishes to bring back an independent director who had served for five years, does it limit the term for no more than four additional years? Please explain.

The Company has adopted the requirements of SEC Memorandum Circular No. 9 series of 2011, dated December 5. 2012, on "Term Limits of Independent Directors".

The independent directors of the Company are nominated and elected in accordance with the Company's By-laws, CG Manual and the SEC Memorandum Circular No. 9. Accordingly, an independent director may serve as such for five consecutive years only starting January 2012, after which ,a "cooling off" period of two years shall be observed before he/she may be considered for re-election as independent director of the Company for another five consecutive years.

- 5) Changes in the Board of Directors (Executive, Non-Executive and Independent Directors)
  - (a) Resignation/Death/Removal

Indicate any changes in the composition of the Board of Directors that happened during the period:

Name	Position	Date of Cessation	Reason
Carmelo L. Santiago	Independent Director	March 7, 2012	Resignation (To focus on his other business endeavors)
Carlos Palanca III	Independent Director	March 31, 2012	Resignation (To focus on his other business endeavors)

(b) Selection/Appointment, Re-election, Disqualification, Removal, Reinstatement and Suspension

Describe the procedures for the selection/appointment, re-election, disqualification, removal, reinstatement and suspension of the members of the Board of Directors. Provide details of the processes adopted (including the frequency of election) and the criteria employed in each procedure:

Procedure Process Adopted		Criteria
a. Selection/Appointment		
(i) Executive	Nomination and Election	As provided in the Company's

Directors	Nomination:	By-laws and CG Manual, the following are the criteria:
	As prescribed in the Company's By- laws, nomination for the election of directors may be made by the Board as well as by any shareholder entitled to vote for the election of directors if such shareholder complies with the following:	Qualifications: • He shall hold at least five thousand (5,000) shares of stock of the Company;
	<ul> <li>Nominations shall be received by the Chairman of the Board of Directors (which nominations may be sent to such Chairman in care of the Secretary of the Corporation), on or before January 20 or at such earlier or later date that the Board may fix. (As amended on March 25, 1999).</li> <li>Each nomination shall set forth (i) the name, age, business address and, if</li> </ul>	<ul> <li>He shall be at least a college graduate or have sufficient experience in managing the business to substitute for such formal education;</li> <li>He shall be at least twenty one (21) years old;</li> </ul>
	known, residence address of each nominee, (ii) the principal occupation or employment of each such nominee, (iii) the	<ul> <li>He shall have proven to possess integrity and probity; and</li> </ul>
	number of shares of stock of the Corporation which are beneficially owned by each	<ul> <li>He shall be assiduous;</li> </ul>
	such nominee, and (iv) the interest and positions held by each nominee in other corporations. In addition, the shareholder making such nomination shall promptly provide any other information reasonably requested by the Corporation. The Board, by a majority vote unless a greater majority is required under this By-Laws, may, in its discretion, determine and declare that a nomination was not made in accordance with the foregoing procedures, and/or that a	<ul> <li>He should not be engaged in any business which competes with or is antagonistic to that of the Company.</li> </ul>
	nominee is qualified for election as Director under this By-Laws and if the Board should so determine, the defective nomination and the nomination of a disqualified	

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	person shall be disregarded. (As amended on 28 September 1994).	
	As prescribed in the Company's CG Manual, the nominees are then pre- screened and shortlisted by the Nomination and Hearing Committee in accordance with the qualifications and disqualifications as provided in the Company's CG Manual.	
	Election:	
	As prescribed in the Company's By-laws the members of the Board shall be elected at the regular meeting of stockholders.	
	Nomination and Election Nomination:	As provided in the Company's By-laws and CG Manual, the following are the criteria:
	As prescribed in the Company's By- laws, nomination for the election of directors may be made by the Board, as well as by any shareholder entitled to vote for the election of directors if such shareholder complies with the following:	Qualifications: • He shall hold at least five thousand (5,000) shares of stock of the Company;
(ii) Non-Executive Directors	• Nominations shall be received by the Chairman of the Board of Directors (which nominations may be sent to such Chairman in care of the Secretary of the Corporation), on or before January 20 or at such earlier or later date that the Board may fix. (As amended on March 25, 1999).	<ul> <li>He shall be at least a college graduate or have sufficient experience in managing the business to substitute for such formal education;</li> <li>He shall be at least</li> </ul>
	<ul> <li>Each nomination shall set forth (i) the name, age, business address and, if known, residence address of each nominee, (ii) the principal occupation or employment of each such nominee, (iii) the</li> </ul>	<ul> <li>He shall have proven to possess integrity and probity; and</li> </ul>
	number of shares of stock of the Corporation which are beneficially owned by each	<ul> <li>He shall be assiduous;</li> </ul>
	such nominee, and (iv) the interest and positions held by each nominee in other corporations. In addition, the	<ul> <li>He should not be engaged in any business which competes with or is</li> </ul>

	<ul> <li>shareholder making such nomination shall promptly provide any other information reasonably requested by the Corporation.</li> <li>The Board, by a majority vote unless a greater majority is required under this By-Laws, may, in its discretion, determine and declare that a nomination was not made in accordance with the foregoing procedures, and/or that a nominee is qualified for election as Director under this</li> </ul>	antagonistic to that of the Company.
	By-Laws and if the Board should so determine, the defective nomination and the nomination of a disqualified person shall be disregarded. (As amended on 28 September 1994).	
	As prescribed in the Company's CG Manual, the nominees are then pre- screened and shortlisted by the Nomination and Hearing Committee in accordance with the qualifications and disqualifications as provided in the Company's CG Manual.	
	Election: As prescribed in the Company's By-laws the members of the Board shall be elected at the regular meeting of stockholders.	
	Nomination and Election Nomination:	As provided in the Company's By-laws and CG Manual, the following are the criteria:
(iii) Independent Directors	As prescribed in the Company's By- laws, nomination for the election of directors may be made by the Board, as well as by any shareholder entitled to vote for the election of directors if such shareholder complies with the following:	Qualifications: • He shall hold at least five thousand (5,000) shares of stock of the Company;
	• Nominations shall be received by the Chairman of the Board of Directors (which nominations may be sent to	• He shall be at least a college graduate or have sufficient experience in

	such Chairman in care of the	managing the
	such Chairman in care of the Secretary of the Corporation), on or before January 20 or at such earlier or later date that the Board may fix. (As	managing the business to substitute for such formal education;
	amended on March 25, 1999). • Each nomination shall set forth (i) the name, age, business address and, if	<ul> <li>He shall be at least twenty one (21) years old;</li> </ul>
	known, residence address of each nominee, (ii) the principal occupation or employment of each such nominee, (iii) the number of shares of stock of	• He shall have proven to possess integrity and probity; and
	the Corporation which are beneficially owned by each such nominee, and (iv) the	<ul> <li>He shall be assiduous;</li> </ul>
	<ul> <li>such nominee, und (iv) the interest and positions held by each nominee in other corporations. In addition, the shareholder making such nomination shall promptly provide any other information reasonably requested by the Corporation.</li> <li>The Board, by a majority vote unless a greater majority is required under this By-Laws, may, in its discretion, determine and declare that a nomination was not made in accordance with the foregoing procedures, and/or that a nominee is qualified for election as Director under this By-Laws and if the Board should so determine, the defective nomination and the nomination of a disqualified person shall be disregarded. (As amended on 28 September 1994).</li> </ul>	<ul> <li>He should not be engaged in any business which competes with or is antagonistic to that of the Company.</li> <li>In addition, an Independent Director should, apart from his fees and shareholdings, have no business or relationship with the Company, which could, or could reasonably be perceived to, materially interfere with the exercise of his independent judgment in carrying out his responsibilities as a director.</li> </ul>
	As prescribed in the Company's CG Manual, the nominees are then pre- screened and shortlisted by the Nomination and Hearing Committee in accordance with the qualifications and disqualifications as provided in the Company's CG Manual.	
	Election:	
	As prescribed in the Company's By-laws	

	the members of the Board shall be elected at the regular meeting of stockholders. In addition, as provided in the Company By-laws, during the regular meeting of stockholders, the Chairman of the meeting informs all stockholders in attendance of the mandatory requirement of electing independent directors.	
b. Re-appointment		
(i) Executive Directors	The procedure for the Selection/Appointment of Executive Directors as discussed above is also adopted in case of re-appointment.	ThecriteriafortheSelection/AppointmentofExecutiveDirectorsasdiscussed above are the samecriteriausedforre-appointment.
(ii) Non-Executive Directors	The procedure for the Selection/Appointment of Non- Executive Directors as discussed above is also adopted in case of re- appointment.	The criteria for the Selection/Appointment of Non-Executive Directors as discussed above are the same criteria used for re- appointment.
(iii) Independent Directors	The procedure for the Selection/Appointment of Independent Directors a discussed above is also adopted in case of re-appointment.	ThecriteriafortheSelection/AppointmentofIndependentDirectorsasdiscussed above are the samecriteriausedforre-appointment.However, in re-appointment,the provisionson term limits of directors asprovidedinSECMemorandum Circular No. 9,series of 2011,is taken intoaccount.
c. Permanent Disqualifi	cation	
(i) Executive Directors	The Executive Director will be considered resigned from office and will no longer be considered for nomination and election as director in the succeeding annual stockholders' meeting of the Company.	Any of the following shall be a ground for permanent disqualification of a director of the Company: • Any person convicted by final judgment or order by a competent judicial or administrative body of any crime that (a) involves the purchase or sale of securities, as defined in the Securities Regulation Code; (b)

arises out of the
person's conduct as
an underwriter,
broker, dealer,
investment adviser,
principal, distributor,
mutual fund dealer,
futures commission
merchant,
commodity trading
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broker; or (c) arises
out of his fiduciary
relationship with a
bank, quasi-bank,
trust company,
investment house or
as an affiliated
person of any of
them;
uiciii,
• Any person who, by
reason of
misconduct, after
hearing, is
-
permanently
enjoined by a final
judgment or order of
the SEC or any court
or administrative
body of competent
jurisdiction from: (a)
acting as an
underwriter, broker,
dealer, investment
adviser, principal,
distributor, mutual
fund dealer, futures
commission
merchant,
commodity trading
advisor, or floor
broker; or (b) acting
as director or officer
of a bank, quasi-
bank, trust
company,
investment house, or
investment
company; (c)
engaging in or
continuing any
conduct or practice
in any of the

capacities mentioned in both (a) and (b) of this paragraph, or willfully violating the laws that govern securities and banking activities.The disqualification shall also apply if such person is currently the subject of an order of the SEC or any caut or administrative body denying, revoking or suspending any registration, license or apermit issued to him under the Corporation Code, Securities Regulation Code or any caut or regulation issued by the SEC or Bangko Sentral ng Pilipinas ("BSP"), or under any rule or regulation issued by the SEC or BSP, or has otherwise been restrined from engaging in any activity involving securities and banking; or subject of an effective order of a self-regulatory or granization suspending or expelling him from membership, participation of the coder of a competent judicial or doministrative body of an offense involving moral turifude, fraud, embezylement, theft, estofa, counterfeiting, misappropriation, forgery, bibery, false affirmation, prejury or other	
<ul> <li>(a) and (b) of this paragraph, or willighty violating the laws that govern securities and banking activities.</li> <li>The disqualification shall also apply if such person is currently the subject of an order of the SEC or any court or administrative body denying, revoking or suspending any registration, license or permit issued to him under the Corporation Code, Securities Regulation Code or any other law administered by the SEC or Bangko Sentral ng Pilipinas ("BSP"), or under any rule or regulation issued by the SEC or BSP, or has otherwise been restrained from engaging in any activity involving securities and banking; or such person is currently the subject of an effective order of a self-regulatory or ganization suspending or expelling him from membership, participation or association with a member or participation of the organization;</li> <li>Any person convicted by final judgment or order of a competent judicial or diministrative body of an offense involving moral turpitude, fraud, embezziement, theft, estafa, counterfeiting, misappropriation, forgery, bribery, failse adfirmation, perjury or other</li> </ul>	-
<ul> <li>paragraph, or willfully violating the laws that govern securities and banking activities.</li> <li>The disqualification shall also apply if such person is currently the subject of an order of the SEC or any court or administrative body denying, revoking or suspending any registration, license or permit issued to him under the Corporation Code or any other law administered by the SEC or Bangko Sentral ap Pilpinas ("BSP"), or under any rule or regulation issued by the SEC or BSP, or hos otherwise best or of a self-regulation such person is currently the subject of an effective order of a self-regulatory organization suspending or expelling him from membership, participation or association with a member or participant of the organization;</li> <li>Any person convicted by final judgment or order of a competent judicial or administrative body of an offerent body of an offerent body of an order involving moral turpitude, frad, embezziement, theft, estafa, counterfeiting, misappropriation, forgery, britery, false affirmation, perjuny or other</li> </ul>	
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<ul> <li>apply if such person is currently the subject of an order of the SEC or any court or administrative body denying, revoking or suspending any registration, license or permit issued to him under the Corporation Code, Securities Regulation Code or any other law administered by the SEC or Bangko Sentral ng Pilipinas ("BSP") or under any rule or regulation issued by the SEC or BSP, or has otherwise been restrained from engaging in any activity involving securities and bonking; or such person is currently the subject of an effective order of a self-regulatory organization suspending nor membership, participation or association with a member or participant of the organization;</li> <li>Any person convicted by final judgment or order of a competent judicial or administrative body of an offense involving moral turpitude, fraud, embezzlement, theft, estafa, counterfeiting, misappropriation, forgery, bribery, false affirmation, perjury or other</li> </ul>	The disaualification shall also
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misappropriation, forgery, bribery, false affirmation, perjury or other	
forgery, bribery, false affirmation, perjury or other	
false affirmation, perjury or other	
perjury or other	
fraudulent acts or	fraudulent acts or

	transgressions;
	<ul> <li>Any person who has been adjudged by final judgment or order of the SEC or a competent court or other administrative body to have willfully violated, or willfully aided, abetted, counseled, induced or procured the violation of any provision of the Securities Regulation Code, the Corporation Code, or any other law administered by the SEC or BSP, or any rule, regulation or order of the SEC or BSP;</li> </ul>
	<ul> <li>Any person found guilty by final judgment or order of a foreign court or equivalent financial regulatory authority of acts, violations or misconduct similar to any of the acts, violations or misconduct listed in the foregoing paragraphs;</li> </ul>
	<ul> <li>Any person judicially declared to be insolvent; and</li> </ul>
	<ul> <li>Conviction by final judgment of an offense punishable by imprisonment for a period exceeding six (6) years, or a violation of the Corporation Code, committed within five (5) years prior to the date of his</li> </ul>

		election or appointment.
		The foregoing grounds for disqualification apply to all directors – Executive, Non- Executive and Independent Directors.
(ii) Non-Executive Directors	The Non-Executive Director will be considered resigned from office and will no longer be considered for nomination and election as director in the succeeding annual stockholders' meeting of the Company.	Same grounds for permanent disqualifications of Executive Directors are applicable in the case of Non-Executive Directors.
(iii) Independent Directors	The Independent Director will be considered resigned from office and will no longer be considered for nomination and election as director in the succeeding annual stockholders' meeting of the Company.	Same grounds for permanent disqualifications of Executive Directors are applicable in the case of Independent Directors.
d. Temporary Disqualit		Any of the following shall be
(i) Executive Directors	A temporarily disqualified director shall, within sixty (60) business days from such disqualification, take the appropriate action to remedy or correct the disqualification. If he fails or refuses to do so for unjustified reasons, the disqualification shall become permanent, except in the case of temporary disqualification where the Independent Director becomes an Officer, employee or consultant of the Corporation, in which case such disqualified Independent Director shall become eligible for election as Independent Director after the lapse of two (2) years from the termination of his officership, employment or consultancy with the Company.	Any of the following shall be a ground for the temporary disqualification of a director: • Refusal to fully disclose the extent of his business interest or comply with disclosure requirements as required under the Securities Regulation Code and its Implementing Rules and Regulations. This disqualification shall be in effect as long as his refusal persists;
		<ul> <li>Absence in more than fifty percent (50%) of all meetings, both regular and special, of the Board during his incumbency, or any twelve (12) month period during said incumbency, unless the absence is due to illness, death in the immediate</li> </ul>

	family or serious accident. This disqualification applies for purposes of the succeeding election;
	<ul> <li>Dismissal or termination for cause as director of any corporation covered by SEC Memorandum Circular No. 6, series of 2009. This disqualification shall be in effect until he has cleared himself of any involvement in the alleged irregularity;</li> </ul>
	<ul> <li>If the beneficial equity ownership of an Independent Director in the Company or its subsidiaries and affiliates exceeds two percent (2%) of its subscribed capital stock. The disqualification shall be lifted if the limit is later complied with;</li> </ul>
	• If any of the judgments or orders cited in the grounds for the permanent disqualification of directors has not yet become final; and
	<ul> <li>If any person earlier elected as Independent Director of the Corporation becomes an officer, employee or consultant of the Company.</li> </ul>

		Any of the following shall be a ground for the temporary disqualification of a director:
(ii) Non-Executive Directors	A temporarily disqualified director shall, within sixty (60) business days from such disqualification, take the appropriate action to remedy or correct the disqualification. If he fails or refuses to do so for unjustified reasons, the disqualification shall become permanent, except in the case of temporary disqualification where the Independent Director becomes an officer, employee or consultant of the Company, in which case such disqualified Independent Director shall become eligible for election as Independent Director after the lapse of two (2) years from the termination of his officership, employment or consultancy with the Company.	<ul> <li>Refusal to fully disclose the extent of his business interest or comply with disclosure requirements as required under the Securities Regulation Code and its Implementing Rules and Regulations. This disqualification shall be in effect as long as his refusal persists;</li> <li>Absence in more than fifty percent (50%) of all meetings, both regular and special, of the Board during his incumbency, or any twelve (12) month period during said incumbency, unless the absence is due to illness, death in the immediate family or serious accident. This disqualification applies for purposes of the succeeding election;</li> <li>Dismissal or termination for cause as director of any corporation covered by SEC Memorandum Circular No. 6, series of 2009. This disqualification shall be in effect until he has cleared himself of any involvement in the alleged irregularity;</li> </ul>

		<ul> <li>If the beneficial equity ownership of an Independent Director in the Company or its subsidiaries and affiliates exceeds two percent (2%) of its subscribed capital stock. The disqualification shall be lifted if the limit is later complied with;</li> </ul>
		• If any of the judgments or orders cited in the grounds for the permanent disqualification of directors has not yet become final; and
		• If any person earlier elected as Independent Director of the Company becomes an officer, employee or consultant of the Company.
	A temporarily disqualified director shall, within sixty (60) business days from such disqualification, take the appropriate action to remedy or correct	Any of the following shall be a ground for the temporary disqualification of a director:
(iii) Independent Directors	the disqualification. If he fails or refuses to do so for unjustified reasons, the disqualification shall become permanent, except in the case of temporary disqualification where the Independent Director becomes an Officer, employee or consultant of the Corporation, in which case such disqualified Independent Director shall become eligible for election as Independent Director after the lapse of two (2) years from the termination of his officership, employment or consultancy with the Company.	with disclosure requirements as required under the Securities Regulation Code and its Implementing Rules
		<ul> <li>Absence in more than fifty percent (50%) of all</li> </ul>

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	meetings, both regular and special, of the Board of Directors during his incumbency, or any twelve (12) month period during said incumbency, unless the absence is due to illness, death in the immediate family or serious accident. This disqualification applies for purposes of the succeeding election;
	<ul> <li>Dismissal or termination for cause as director of any corporation covered by SEC Memorandum Circular No. 6, series of 2009. This disqualification shall be in effect until he has cleared himself of any involvement in the alleged irregularity;</li> </ul>
	<ul> <li>If the beneficial equity ownership of an Independent Director in the Company or its subsidiaries and affiliates exceeds two percent (2%) of its subscribed capital stock. The disqualification shall be lifted if the limit is later complied with;</li> </ul>
	<ul> <li>If any of the judgments or orders cited in the grounds for the permanent disqualification of directors has not yet become final; and</li> </ul>

e. Removal		• If any person earlier elected as Independent Director of the Company becomes an Officer, employee or consultant of the Company.
	The Nomination and Hearing	
(i) Executive	Committee by the nature of its function may consider and recommend to the Board the removal of the Executive Director if there is a ground to permanently disqualify the said director.	The grounds for the permanent disqualification of Executive Directors should be present.
Directors	The Company's Compliance Officer monitors compliance with the provisions and requirements of the Company's CG Manual and determine violations of the same. He may recommend penalty for the said violation, which may include removal, for further review and approval of the Board.	Violation of the provisions of the CG Manual may also be a ground for removal.
(ii) Non-Executive Directors	The Nomination and Hearing Committee by the nature of its function may consider and recommend to the Board the removal of a Non-Executive Director if there is a ground to permanently disqualify the said director. The Company's Compliance Officer monitors compliance with the provisions and requirements of the Company's CG Manual and determine violations of the same. He may recommend penalty for the said violation, which may include removal, for further review and approval of the Board.	The grounds for the permanent disqualification of Non-Executive Directors should be present. Violation of the provisions of the CG Manual may also be a ground for removal.
(iii) Independent Directors	The Nomination and Hearing Committee by the nature of its function may consider and recommend to the Board the removal of an Independent Director if there is a ground to permanently disqualify the said director. The Company's Compliance Officer monitors compliance with the provisions and requirements of the	The grounds for the permanent disqualification of Independent Directors should be present. Violation of the provisions of the CG Manual may also be a ground for removal.

	Company's CG Manual and determine violations of the same. He may recommend penalty for the said violation, which may include removal, for further review and approval of the Board.	
f. Re-instatement		
(i) Executive Directors	The procedure for the Selection/Appointment as discussed above is also adopted in case of re- instatement.	The criteria for the Selection/Appointment of Executive Directors as discussed above are the same criteria used for re- instatement.
(ii) Non-Executive Directors	The procedure for the Selection/Appointment as discussed above is also adopted in case of re- instatement.	The criteria for the Selection/Appointment of Non-Executive Directors as discussed above are the same criteria used for re- instatement.
(iii) Independent Directors	The procedure for the selection and election discussed above is also adopted in case of re-instatement.	The criteria for the election of Independent Directors as discussed above are the same criteria used for re- instatement. However, in re- appointment, the provision on term limits of directors as provided in SEC Memorandum Circular No. 9, series of 2011, is taken into account.
g. Suspension		
(i) Executive Directors	The Nomination and Hearing Committee by the nature of its function may consider and recommend to the Board the suspension of the Executive Director, if there is a ground to temporarily disqualify the said director. The Company's Compliance Officer monitors compliance with the provisions and requirements of the Company's CG Manual and determine violations of the same. He may recommend penalty for the said violation, which may include suspension, for further review and approval of the Board.	present. Violation of the provisions of the Company's CG Manual may also be a ground for suspension of a director.
(ii) Non-Executive Directors	The Nomination and Hearing Committee by the nature of its function may consider and recommend to the Board the suspension of the Non- Executive Director, if there is a ground	The grounds for the temporary disqualification of Non-Executive Directors should be present.

	to temporarily disqualify the said director. The Company's Compliance Officer monitors compliance with the provisions and requirements of the Company's CG Manual and determine violations of the same. He may recommend penalty for the said violation, which may include suspension, for further review and approval of the Board.	Violation of the provisions of the Company's CG Manual may also be a ground for suspension of a director.
(iii) Independent Directors	The Nomination and Hearing Committee by the nature of its function may consider and recommend to the Board the suspension of an Independent Director, if there is a ground to temporarily disqualify the said director. The Company's Compliance Officer monitors compliance with the provisions and requirements of the Company's CG Manual and determine violations of the same. He may recommend penalty for the said violation, which may include suspension, for further review and approval of the Board.	The grounds for the temporary disqualification of Independent Directors should be present. Violation of the provisions of the Company's CG Manual may also be a ground for suspension of a director.

Voting Result of the last Annual General Meeting<sup>11</sup>

Name of Director		Votes Received
1.	Eduardo M. Cojuangco, Jr.	Each director received a vote of about 86%
2.	Ramon S. Ang	
З.	Leo S. Alvez	
4.	Gabriel S. Claudio	
5.	Bernard D. Marquez	
6.	Roberto V. Ongpin	
7.	Ferdinand K. Constantino	
8.	Minita V. Chico-Nazario	
9.	Angelina S. Gutierrez <sup>12</sup>	

## 6) Orientation and Education Program

(a) Disclose details of the company's orientation program for new directors, if any.

The Company requires that all its new directors must have attended a Corporate Governance Seminar during his/her incumbency. New directors are also encouraged to attend other seminars which may be helpful to them in

 <sup>&</sup>lt;sup>11</sup> Updated to reflect the results of the 2013 Annual General Meeting. The percentage is in relation to the total outstanding shares.
 <sup>12</sup> Resigned effective October 8, 2014 as disclosed in SEC Form 17-C filed with SEC on October 17, 2014.

the performance of their duties and responsibilities as directors of the Company.

(b) State any in-house training and external courses attended by Directors and Senior Management<sup>13</sup> for the past three (3) years:

For the past three (3) years, the Company, together with the other companies within the SMC Group and in coordination with the University of the Philippines –Institute of Judicial Administration (UP-IJA) organized Corporate Governance Seminars which were attended by the directors, officers and managers of the Company. The said seminars were held on August 4, 2009, December 9, 2010 and November 9, 2011.

(c) Continuing education programs for directors: programs and seminars and roundtables attended during the year.

Name of Director/Officer	Date of Training	Program	Name of Training Institution
	July 11-12, 2012	Mandatory Accreditation Programme for Directors of Public Listed Companies	BursatraSdn. Bhd. in KL, Malaysia
Ramon S. Ang <sup>14</sup>	September 11, 2012	Directors Training: Role of Company Director and Regulatory Framework and Board Practices Overview of Risk Management	The Hong Kong Institute of Directors
	October 21, 2013	Conflicts of Interests and Board Evaluation Seminar	The Hong Kong Institute of Directors
Ferdinand K. Constantino <sup>15</sup>	October 21, 2013	Conflicts of Interests and Board Evaluation Seminar	The Hong Kong Institute of Directors
Joseph N. Pineda <sup>16</sup>	December 9, 2010	Corporate Governance Seminar	UP-IJA
Minita V. Chico- Nazario	December 7, 2012	Corporate Governance Seminar	UP-IJA
Angelina S. Gutierrez <sup>17</sup>	December 7, 2012	Corporate Governance Seminar	UP-IJA

# **B.** CODE OF BUSINESS CONDUCT & ETHICS

1) Discuss briefly the company's policies on the following business conduct or ethics affecting directors, senior management and employees:

The Company is part of the business conglomerate of San Miguel Corporation ("SMC") and as such, except for those peculiar to the Company, the various policies of SMC cover/apply to all the companies belonging to the said conglomerate (the "San Miguel Group") including the Company. The policies, unless otherwise provided, apply to directors, senior management and employees.

<sup>&</sup>lt;sup>13</sup> Senior Management refers to the CEO and other persons having authority and responsibility for planning, directing and controlling the activities of the company.

<sup>&</sup>lt;sup>14</sup> Updated for the year ended December 31, 2013.

<sup>&</sup>lt;sup>15</sup> Updated for the year ended December 31, 2013.

<sup>&</sup>lt;sup>16</sup> Updated to include information regarding Mr. Pineda who was elected as director of the Company on May 9, 2013.

<sup>&</sup>lt;sup>17</sup> Resigned effective October 8, 2014 as disclosed in SEC Form 17-C filed with SEC on October 17, 2014.

Business Conduct & Ethics	Directors	Senior Management	Employees
(a) Conflict of Interest	The Company's By-laws prohibits the nomination and election of a director who is engaged in any business which competes with or is antagonistic to that of the Company. Moreover, one of the corporate values of the Company is "Integrity". The Board is dedicated to high ethical and moral standards. Uncompromising honesty, fairness, and professionalism are exercised in the Company's dealings with its employees, customers, business partners, the public and other stakeholders. The Company's CG Manual mandates that a director to conduct fair business transactions with the Company and ensure that personal interest does not conflict with the interests of the Company.	The Company's policy on Conflict of Interest embodies the principle that officers and employees have a duty to act in the best interest of the Company. As such, in the event that any personal interest of an officer or employee may conflict with the interest of the Company, proper disclosure through the accomplishment of the Full Business Interest Disclosure Form should be made and a review by higher Management shall resolve the conflict. Moreover, one of the Company is "Integrity". Management is dedicated to high ethical and moral standards. Uncompromising honesty, fairness, and professionalism are exercised in the Company's dealings with its employees, customers, business partners, the public and other stakeholders.	The Company's policy on Conflict of Interest embodies the principle that officers and employees have a duty to act in the best interest of the Company. As such, in the event that any personal interest of an officer or employee may conflict with the interest of the Company, proper disclosure through the accomplishment of the Full Business Interest Disclosure Form should be made and a review by higher Management shall resolve the conflict. Moreover, one of the corporate values of the Company is "Integrity". Employees are dedicated to high ethical and moral standards. Uncompromising honesty, fairness, and professionalism is exercised in the performance of their duties and responsibilities as well as in their dealings with the Company, co-employees, customers, business partners, the public and other stakeholders.
(b) Conduct of Business and Fair Dealings	Among others, the Company has a Policy on Securities Dealing. This policy mandates that the directors, officers and employees of the Company and its subsidiaries ("GSMI Group") to exercise extreme caution when dealing in the Company's securities and ensure that such dealings comply with this policy and the requirements under the	Among others, the Company has a Policy on Securities Dealing. This policy mandates that the directors, officers and employees of the Company and its subsidiaries ("GSMI Group") to exercise extreme caution when dealing in the Company's	Among others, the Company has a Policy on Securities Dealing. This policy mandates that the directors, officers and employees of the Company and its subsidiaries ("GSMI Group") to exercise extreme caution when dealing in the Company's

		· · · · · · ·	···· · · · · · · · · · · · · · · · · ·
	Securities Regulation Code ("SRC"). It sets out the conditions and rules under which the directors, officers and employees of the GSMI Group ("Relevant Persons") shall deal in securities of the Company. The Company's policy on this matter is also reflected in its corporate value of "Integrity". The Company's CG Manual also mandates the Board to conduct itself with utmost honesty and integrity in the discharge of its duties, functions and responsibilities. The said manual also emphasizes that a director's office is one of trust and confidence. A director shall act in a manner characterized by transparency, accountability and fairness and in the best interest of the Company. He should exercise leadership, prudence and integrity in directing the Company towards sustained progress.	securities and ensure that such dealings comply with this policy and the requirements under the Securities Regulation Code ("SRC"). It sets out the conditions and rules under which the directors, officers and employees of the GSMI Group ("Relevant Persons") shall deal in securities of the Company. The Company's policy on this matter is also reflected in its corporate value of "Integrity".	securities and ensure that such dealings comply with this policy and the requirements under the Securities Regulation Code ("SRC"). It sets out the conditions and rules under which the directors, officers and employees of the GSMI Group ("Relevant Persons") shall deal in securities of the Company. The Company's policy on this matter is also reflected in its corporate value of "Integrity".
(c) Receipt of gifts from third parties	The Company's policy on this matter is reflected in its corporate value of "Integrity". The Company's CG Manual also mandates the Board to conduct itself with utmost honesty and integrity in the discharge of its duties, functions and responsibilities. The said manual also emphasizes that a director's office is one of trust and confidence. A director shall act in a manner characterized by transparency, accountability and fairness and in the best interest of the Company. He should exercise leadership, prudence and integrity in directing the Company towards sustained progress.	The Company has a Policy on Solicitation and Acceptance of Gifts. The Company is committed to succeed in a manner that upholds the highest standards of honesty, integrity and fairness. Consistent with this commitment, the Company expects each employee to observe reasonable standards of conducts. It requires employees to conduct business affairs with fairness, avoid granting undue personal favors, exercise discretion in accepting favors or gifts from persons seeking or doing business within the Company and refuse gifts that might connote bribery in any way.	The Company has a Policy on Solicitation and Acceptance of Gifts. The Company is committed to succeed in a manner that upholds the highest standards of honesty, integrity and fairness. Consistent with this commitment, the Company expects each employee to observe reasonable standards of conducts. It requires employees to conduct business affairs with fairness, avoid granting undue personal favors, exercise discretion in accepting favors or gifts from persons seeking or doing business within the Company and refuse gifts that might connote bribery in any way.

		The Company's policy on this matter is also reflected in its corporate value of "Integrity".	The Company's policy on this matter is also reflected in its corporate value of "Integrity".
(d) Compliance with Laws & Regulations	The Company has always espoused compliance with prevailing laws and regulations. This is manifested not only in the adoption and implementation of numerous policies all intended to ensure compliance with laws and regulations. One such policy is the Securities Dealing Policy adopted to make sure that the Relevant Persons exercise extreme caution when dealing in the Company's securities and ensure that such dealings comply with this policy and the requirements under the SRC. Moreover, the Company's CG Manual specifies that it shall be the duty of the Board to ensure that the Corporation complies with all relevant laws, regulations and best business practice.	The Company has always espoused compliance with prevailing laws and regulations. This is manifested not only in the adoption and implementation of numerous policies all intended to ensure compliance with laws and regulations. One such policy is the Securities Dealing Policy adopted to make sure that the Relevant Persons exercise extreme caution when dealing in the Company's securities and ensure that such dealings comply with this policy and the requirements under the SRC.	The Company has always espoused compliance with prevailing laws and regulations. This is manifested not only in the adoption and implementation of numerous policies all intended to ensure compliance with laws and regulations. One such policy is the Securities Dealing Policy adopted to make sure that the Relevant Persons exercise extreme caution when dealing in the Company's securities and ensure that such dealings comply with this policy and the requirements under the SRC.
(e) Respect for Trade Secrets/Use of Non- public Information	The Company's CG Manual also requires the directors to observe confidentiality of all non-public information which they may acquire or learn by reason of position as directors. The Company's policy on this matter is also reflected in its corporate value of "Integrity".	The Company has among others, Intellectual Property Procedure and Guidelines (with the objective of developing, managing, maintaining and protecting its Intellectual Property to maximize value and drive growth, innovation and cooperative relationships with other companies, consistent with its tradition of quality and integrity) as well as Information Security Policies and Guidelines ( such as Electronic Communications Security Policy & Guidelines) all intended to ensure respect for Trade Secrets and protection of non- public information.	The Company has among others, Intellectual Property Procedure and Guidelines (with the objective of developing, managing, maintaining and protecting its Intellectual Property to maximize value and drive growth, innovation and cooperative relationships with other companies, consistent with its tradition of quality and integrity) as well as Information Security Policies and Guidelines ( such as Electronic Communications Security Policy & Guidelines) all intended to ensure respect for Trade Secrets and protection of non-public information.

		The Company's ration	The Company's saling as
		The Company's policy on this matter is also	The Company's policy on this matter is also
		reflected in its corporate	reflected in its corporate
		value of "Integrity".	value of "Integrity".
	The Company's CG Manual	The Company has various	The Company has various
	mandates the Board to conduct	policies reflective of its	policies reflective of its
	itself with utmost honesty and	corporate principles	corporate principles
	integrity in the discharge of its	relative to the proper use	relative to the proper use
	duties, functions and	of Company funds, assets	of Company funds, assets
	responsibilities. The said	and information. Among	and information. Among
(f) Use of	Manual also emphasizes that a	others, it has a policy on	others, it has a policy on
Company	director's office is one of trust	Cash Management, Cash	Cash Management, Cash
Funds, Assets	and confidence. A director shall	Disbursements and Trade	Disbursements and Trade
and	act in a manner characterized by	Management.	Management.
Information	transparency, accountability and		<b>T</b> 0 0 1 1
	fairness and in the best interest	The Company Rules and	The Company Rules and
	of the Company. He should	Regulations for	Regulations for employees
	exercise leadership, prudence	employees also sanctions	also sanctions the
	and integrity in directing the	the improper, irregular or	improper, irregular or
	Company towards sustained progress.	unlawful use of Company funds, assets and	unlawful use of Company funds, assets and
	progress.	information.	information.
	One of the duties and	The Company recognizes	The Company recognizes
	responsibilities of the Board is to	the importance of its	the importance of its
	ensure that the Company	people as shown in its	people as shown in its
	complies with all relevant laws,	corporate value of	corporate value of
	regulations and best business	"Respect for our People".	"Respect for our People".
	practices. Thus, directors are	This value is summed up	This value is summed up in
	also expected to comply with all	in the statement below:	the statement below:
	relevant laws and regulations.		
		"We are committed to	"We are committed to
(g) Employment		maintain a work	maintain a work
& Labor Laws		environment that	environment that
& Policies		encourages trust,	encourages trust,
		openness and mutual	openness and mutual
		respect, regardless of	respect, regardless of rank
		rank or title. We promote	or title. We promote a
		a healthy work and life	healthy work and life
		balance and provide	balance and provide
		opportunities for	opportunities for
		professional and personal growth. Our people are	professional and personal growth. Our people are
		our strength."	our strength."
	The Company's Compliance	The Company espouses	The Company espouses
	Officer monitors compliance	the principle of	the principle of
	with the provisions and	progressive discipline in	progressive discipline in its
	requirements of the Company's	its Company Rules and	Company Rules and
	CG Manual and determine	Regulations on employee	Regulations on employee
(h) Disciplinary	violations of the same. He may	discipline and believes	discipline and believes
action	recommend penalty for the said	that the purpose of	that the purpose of
	violation for further review and	disciplinary action is to	disciplinary action is to
	approval of the Board.	correct rather than to	correct rather than to
		punish the individual.	punish the individual.
		, Should an employee	, Should an employee

		violate policies, rules and	violate policies, rules and
		regulations of the	regulations of the
		Company, disciplinary	Company, disciplinary
		actions are imposed as	actions are imposed as
		much as possible, in	much as possible, in
		progressive increasing	progressive increasing
		weight after he has been	weight after he has been
		given the right to be heard. Depending on the	given the right to be heard. Depending on the
		history, circumstances	history, circumstances and
		and gravity of the	gravity of the situation,
		situation, superiors take	superiors take corrective
		corrective action in the	action in the form of
		form of verbal discussion,	verbal discussion, written
		written warning,	warning, suspension and
		suspension and dismissal.	dismissal. Only in
		Only in extraordinary	extraordinary cases does
		cases does the Company	the Company impose
		impose demotion, as this	demotion, as this is
		is counterproductive.	counterproductive.
		Likewise, it does not	,
		regard the restitution of	
		damages to or loss of	
		Company property as a	Company property as a
		disciplinary action.	disciplinary action.
		Progressive disciplinary	Progressive disciplinary
		action, however, does not	action, however, does not
		apply to grave offenses	apply to grave offenses for
		for which the employee	which the employee may
		may be dismissed	be dismissed immediately.
		immediately. As further	As further action, the
		action, the Company may	Company may institute
		institute the necessary	the necessary civil and /or
		civil and /or criminal case	criminal case against the
	The Company adopts the SMC	against the employee. The Company adopts the	employee. The Company adopts the
	Group-wide Whistleblowing	SMC Group-wide	SMC Group-wide
	Policy (the "Policy"). It provides	Whistleblowing Policy	Whistleblowing Policy (the
	that all complaints on	(the "Policy"). It provides	"Policy"). It provides that
	accounting, internal accounting	that all complaints on	all complaints on
	controls, auditing or financial	accounting, internal	accounting, internal
	reporting matters may be	accounting controls,	accounting controls,
	communicated to the General	auditing or financial	auditing or financial
(i) Whistle	Counsel and Compliance Officer	reporting matters may be	reporting matters may be
Blower	(the "Compliance Officer"), if	communicated to the	communicated to the
	such concerns involves the	General Counsel and	General Counsel and
	Compliance Officer, then the	Compliance Officer (the	Compliance Officer (the
	same may be communicated to	"Compliance Officer"), if	"Compliance Officer"), if
	the President. The said	such concerns involves	such concerns involves the
	complaints are ultimately	the Compliance Officer,	Compliance Officer, then
	referred to the Audit Committee, which complaints may be on	then the same may be communicated to the	the same may be communicated to the
	anonymous basis and which	President. The said	President. The said
	unonymous busis unu willen	riesident. The sala	riesident. The sulu

shall be placed in confidential files and will be retained for seven (7) years or for such longer time as the Audit Committee may deem necessary. If it is unclear whether a communication involves accounting, auditing, internal accounting controls or financial reporting matters, the Compliance Officer shall likewise direct such communication to the Audit Committee, with a note to that effect. All communications received through the established	complaints are ultimately referred to the Audit Committee, which complaints may be on anonymous basis and which shall be placed in confidential files and will be retained for seven (7) years or for such longer time as the Audit Committee may deem necessary. If it is unclear whether a communication involves accounting, auditing, internal accounting controls or financial	complaints are ultimately referred to the Audit Committee, which complaints may be on anonymous basis and which shall be placed in confidential files and will be retained for seven (7) years or for such longer time as the Audit Committee may deem necessary. If it is unclear whether a communication involves accounting, auditing, internal accounting controls or financial reporting
channels will be kept confidential. The original copies or records of all communications will be available to any Audit Committee member upon request.	reporting matters, the Compliance Officer shall likewise direct such communication to the Audit Committee, with a note to that effect.	matters, the Compliance Officer shall likewise direct such communication to the Audit Committee, with a note to that effect.
The Audit Committee will determine whether any action or response is necessary or appropriate in respect of a communication, and it will take or direct such action as it deems appropriate. Such action may include engaging external advisers, for which funding will	All communications received through the established channels will be kept confidential. The original copies or records of all communications will be available to any Audit Committee member upon request.	All communications received through the established channels will be kept confidential. The original copies or records of all communications will be available to any Audit Committee member upon request.
be available. The determinations made by the Audit Committee in respect of each communication and any further action taken will be recorded in the log maintained for such purpose by the Compliance Officer or a person designated by the Audit Committee if the Compliance Officer is the subject of a communication. These determinations may be recorded based on the standard	The Audit Committee will determine whether any action or response is necessary or appropriate in respect of a communication, and it will take or direct such action as it deems appropriate. Such action may include engaging external advisers, for which funding will be available. The	necessary or appropriate in respect of a communication, and it will take or direct such action as it deems appropriate. Such action may include engaging external advisers, for which funding will be available. The determinations made by the Audit Committee in
categories established by the Audit Committee, which may include: the communication is not a "complaint" or "concern", as contemplated by the applicable requirements; the communication is misdirected	determinations made by the Audit Committee in respect of each communication and any further action taken will be recorded in the log maintained for such	respect of each communication and any further action taken will be recorded in the log maintained for such purpose by the Compliance Officer or a

(such as a communication	purpose by the	person designated by the
involving an employment	Compliance Officer or a	Audit Committee if the
dispute); no further action shall	person designated by the	Compliance Officer is the
be required because the	Audit Committee if the	subject of a
communication can be analyzed	Compliance Officer is the	communication. These
on its face; and further action	subject of a	determinations may be
required (with a record of the	communication. These	recorded based on the
action taken and its outcome).	determinations may be	standard categories
The Compliance Officer or any	recorded based on the	established by the Audit
other person designated by the	standard categories	Committee, which may
Audit Committee will report on	established by the Audit	include: the
the status of any further action	Committee, which may	communication is not a
	include: the	
directed by the Audit Committee		"complaint" or "concern",
on a monthly basis or at such	communication is not a	as contemplated by the
frequency as the Audit	"complaint" or "concern",	applicable requirements;
Committee may otherwise	as contemplated by the	the communication is
require.	applicable requirements;	misdirected (such as a
	the communication is	communication involving
Misdirected communications as	misdirected (such as a	an employment dispute);
determined by the Audit	communication involving	no further action shall be
Committee or concerns not	an employment dispute);	required because the
relating to accounting, internal	no further action shall be	communication can be
accounting control, auditing or	required because the	analyzed on its face; and
financial reporting matters	communication can be	further action required
shall be addressed to and be	analyzed on its face; and	(with a record of the
acted upon by the appropriate	further action required	action taken and its
responsible supervisor or officer	(with a record of the	outcome). The
of the business units affected in	action taken and its	Compliance Officer or any
accordance with the SMC	outcome). The	other person designated
Group's conventional reporting	Compliance Officer or any	by the Audit Committee
channels. In this connection,	other person designated	will report on the status of
employees with such concerns	by the Audit Committee	any further action
should raise them with their	will report on the status	directed by the Audit
		-
respective supervisors and the	of any further action	Committee on a monthly
supervisors have the	directed by the Audit	basis or at such frequency
responsibility to ensure that	,	as the Audit Committee
such concerns are properly acted	basis or at such frequency	may otherwise require.
upon.	as the Audit Committee	
	may otherwise require.	Misdirected
Employees are protected from		communications as
retaliation as it is categorically	Misdirected	determined by the Audit
provided in the Policy that the	communications as	Committee or concerns
SMC Group, which includes	determined by the Audit	not relating to accounting,
herein Company shall not	Committee or concerns	internal accounting
tolerate retaliation in any form	not relating to	control, auditing or
against a director, officer,	accounting, internal	financial reporting
employee or other interested	accounting control,	matters shall be
party who, in good faith, raises a	auditing or financial	addressed to and be
concern or reports a possible	reporting matters shall	acted upon by the
violation under the policy.	be addressed to and be	appropriate responsible
the following the policy.	acted upon by the	supervisor or officer of the
		business units affected in
	supervisor or officer of	accordance with the SMC
	the business units	Group's conventional

		affected in accordance	reporting channels. In
		with the SMC Group's	this connection,
		conventional reporting	employees with such
		channels. In this	concerns should raise
		connection, employees	them with their respective
		with such concerns should	supervisors and the
		raise them with their	, supervisors have the
		respective supervisors	responsibility to ensure
		and the supervisors have	that such concerns are
		the responsibility to	properly acted upon.
		ensure that such concerns	
		are properly acted upon.	Employees are protected
			from retaliation as it is
		Employees are protected	categorically provided in
		from retaliation as it is	the Policy that the SMC
		categorically provided in	Group, which includes
		the Policy that the SMC	herein Company shall not
		Group, which includes	tolerate retaliation in
		herein Company shall not	any form against a
		tolerate retaliation in	director, officer, employee
		any form against a	or other interested party
		director, officer,	who, in good faith, raises
		employee or other	a concern or reports a possible violation under
		interested party who, in good faith, raises a	the policy.
		good faith, raises a concern or reports a	the policy.
		possible violation under	
		the policy.	
	The Company encourages the	The Company encourages	The Company encourages
	use of alternative modes of	the use of alternative	the use of alternative
	dispute resolution that can	modes of dispute	modes of dispute
	amicably settle conflicts or	resolution that can	resolution that can
(j) Conflict	differences between the	amicably settle conflicts	amicably settle conflicts or
Resolution	Company and its shareholders or	or differences between	differences between the
	third parties, including	the Company and its	Company and its
	regulatory agencies.	shareholders or third	shareholders or third
		parties, including	parties, including
		regulatory agencies.	regulatory agencies.

2) Has the code of ethics or conduct been disseminated to all directors, senior management and employees?

Yes.

3) Discuss how the company implements and monitors compliance with the code of ethics or conduct.

The Company's adherence to its Code of Ethics or Conduct can be seen in the various policies it has adopted and implemented. The relevant policy may provide the manner of monitoring compliance therewith, as well as the penalty for violation therefor.

With respect to the employee's code of conduct, all employees are provided with a copy of the Company Rules and Regulations (the "Rules") which lay down the acts constituting an offense and for which appropriate disciplinary action should be meted out. The purpose of this disciplinary action is to correct rather than to punish the individual. Should an employee violate policies, rules and regulations of the company, disciplinary actions are imposed, as much as possible in progressively increasing weight, after the employee is given opportunity to be heard. Depending on the history, circumstances and gravity of the situation, superiors can take corrective action in the form of verbal discussion, written warning, suspension and dismissal. Only in extraordinary cases does the Company impose demotion. As to restitution of damages to or loss of company property, the same is not regarded as a disciplinary action. The Rules also provide that violation of Company policies, rules and regulations not otherwise covered therein will be subject to disciplinary action dependent on the gravity or consequence of such violation. The Rules are likewise cascaded to employees by the Human Resources Office as part of the Orientation Program for new employees.

On compliance with the CG Manual, which is to ensure adherence to corporate governance principles and best practices, the Board of Directors has appointed a Compliance Officer who is responsible for monitoring compliance with the provisions and requirements of the said manual and other relevant rules and regulations.

### 4) Related Party Transactions

(a) Policies and Procedures

Describe the company's policies and procedures for the review, approval or ratification, monitoring and recording of related party transactions between and among the company and its parent, joint ventures, subsidiaries, associates, affiliates, substantial stockholders, officers and directors, including their spouses, children and dependent siblings and parents and of interlocking director relationships of members of the Board.

Related Party Transactions	Policies and Procedures
(1) Parent Company	To ensure the integrity and transparency of related party transactions between the Company and its parent company, such transactions are made in the ordinary course of business, on an arms-length basis and at market rates. An assessment is undertaken at each fiscal year by examining the financial position of the related party and the market in which the related party operates. Moreover, consistent with the CG Manual that all material information, i.e., anything that could potentially affect share price, shall be publicly disclosed, related party transactions are fully disclosed in the Company's notes to its audited consolidated financial statements.
(2) Joint Ventures	To ensure the integrity and transparency of related party transactions between the Company and its joint ventures, such transactions are made in the ordinary course of business, on an arms-length basis and at market rates. An assessment is undertaken at each fiscal year by examining the financial position of the related party and the market in which the related party operates. Moreover, consistent with the CG Manual that all material information, i.e., anything that could potentially affect share price, shall be publicly disclosed, related party transactions are fully disclosed in the Company's notes to its audited consolidated financial statements.
(3) Subsidiaries	To ensure the integrity and transparency of related party transactions between and among the Company and its subsidiaries, such transactions are made in the ordinary course of business, on an arms-length basis and at market rates. An assessment is undertaken at each fiscal year by examining the financial position of the related party and the market in which the related party operates. Moreover, consistent with the CG Manual that all material information,

	<i>i.e., anything that could potentially affect share price, shall be publicly disclosed, related party transactions are fully</i>
	disclosed in the Company's notes to its audited consolidated
	financial statements.
(4) Entities Under Common Control	To ensure the integrity and transparency of related party transactions between and among the Company and entities under common control with it, such transactions are made in the ordinary course of business, on an arms-length basis and at market rates. An assessment is undertaken at each fiscal year by examining the financial position of the related party and the market in which the related party operates. Moreover, consistent with the CG Manual that all material information, i.e., anything that could potentially affect share price, shall be publicly disclosed, related party transactions are fully disclosed in the Company's notes to its audited consolidated financial statements.
(5) Substantial Stockholders	The Company has no substantial stockholders other than its
	parent company, SMC. At any rate, all related party transactions of the Company are made in the ordinary course of business, on an arms-length basis and at market rates. An assessment is undertaken at each fiscal year by examining the financial position of the related party and the market in which the related party operates. Moreover, consistent with the CG Manual that all material information, i.e., anything that could potentially affect share price, shall be publicly disclosed, related party transactions are fully disclosed in the Company's notes to its audited consolidated financial statements.
(6) Officers including	All related party transactions are made in the ordinary course
spouse/children/siblings/parents	of business, on an arms-length basis and at market rates. An assessment is undertaken at each fiscal year by examining the financial position of the related party and the market in which the related party operates. Moreover, consistent with the CG Manual that all material information, i.e., anything that could potentially affect share price, shall be publicly disclosed, related party transactions are fully disclosed in the Company's notes to its audited consolidated financial statements.
(7) Directors including	All related party transactions are made in the ordinary course
spouse/children/siblings/parents	of business, on an arms-length basis and at market rates. An assessment is undertaken at each fiscal year by examining the financial position of the related party and the market in which the related party operates. Moreover, consistent with the CG Manual that all material information, i.e., anything that could potentially affect share price, shall be publicly disclosed, related party transactions are fully disclosed in the Company's notes to its audited consolidated financial statements.
(8) Interlocking director relationship	All related party transactions are made in the ordinary course
of Board of Directors	of business, on an arms-length basis and at market rates. An assessment is undertaken at each fiscal year by examining the financial position of the related party and the market in which the related party operates. Moreover, consistent with the CG Manual that all material information, i.e., anything

that could potentially affect share price, shall be publicly
disclosed, related party transactions are fully disclosed in the
Company's notes to its audited consolidated financial
statements.

#### (b) Conflict of Interest

(i) Directors/Officers and 5% or more Shareholders

Identify any actual or probable conflict of interest to which directors/officers/5% or more shareholders may be involved.

	Details of Conflict
	of Interest (Actual or Probable)
Name of Director/s	
Name of Officer/s	NONE
Name of Significant Shareholders	

### (ii) Mechanism

*Describe* the mechanism laid down to detect, determine and resolve any possible conflict of interest between the company and/or its group and their directors, officers and significant shareholders.

	Directors/Officers/Significant Shareholders
	The Company's By-laws prohibits the nomination and election of a director who is engaged in any business which competes with or is antagonistic to that of the Company.
Company	Directors are mandated to fully disclose the extent of their business interest or comply with disclosure requirements as required under the Securities Regulation Code and its Implementing Rules and Regulations.
	Officers are required to accomplish Full Business Interest Disclosure Form.
	The Company's By-laws prohibits the nomination and election of a director who is engaged in any business which competes with or is antagonistic to that of the Company.
Group	Directors are mandated to fully disclose the extent of their business interest or comply with disclosure requirements as required under the Securities Regulation Code and its Implementing Rules and Regulations.
	Officers are required to accomplish Full Business Interest Disclosure Form.

## 5) Family, Commercial and Contractual Relations

(a) Indicate, if applicable, any relation of a family,<sup>18</sup> commercial, contractual or business nature that exists between

<sup>&</sup>lt;sup>18</sup> Family relationship up to the fourth civil degree either by consanguinity or affinity.

the holders of significant equity (5% or more), to the extent that they are known to the company:

Names of Related Significant Shareholders	Type of Relationship	Brief Description of the Relationship
NONE		

(b) Indicate, if applicable, any relation of a commercial, contractual or business nature that exists between the holders of significant equity (5% or more) and the company:

Names of Related Significant Shareholders	Type of Relationship	Brief Description
San Miguel Corporation	Licensor-Licensee	The Company has a Trademark Licensing Agreement with its parent company relative to the marks used in some of the Company's products.

(c) Indicate any shareholder agreements that may impact on the control, ownership and strategic direction of the company:

Name of Shareholders	% of Capital Stock affected (Parties)	Brief Description of the Transaction
	NONE	

6) Alternative Dispute Resolution

Describe the alternative dispute resolution system adopted by the company for the last three (3) years in amicably settling conflicts or differences between the corporation and its stockholders, and the corporation and third parties, including regulatory authorities.

	Alternative Dispute Resolution System		
Corporation & Stockholders	The Company has always encouraged the use of alternative modes of dispu- resolution that can amicably sett conflicts or differences. Thus, in such situation best efforts were exerted settle the conflicts or differences in peaceful manner through ope communication/discussion, without resorting to court action or similar action		
Corporation & Third Parties	The Company has always encouraged the use of alternative modes of dispute resolution that can amicably settle conflicts or differences. Thus, it actively participates in the mandatory conciliation and mediation proceedings prescribed by judicial, quasi-judicial and administrative bodies.		

	With respect to disputes involving Management and the Company's employees who are covered by Collective Bargaining Agreements, the said agreement provides for a "Grievance Machinery". Likewise, it is provided therein that "the parties agree on the principle that all disputes between Labor and Management may be settled through friendly negotiations. The same Agreement provides for Arbitration to the effect that if the Grievance Machinery fails, the dispute may be settled by a voluntary arbitrator mutually chosen by the parties.
Corporation & Regulatory Authorities	The Company has always encouraged the use of alternative modes of dispute resolution that can amicably settle conflicts or differences. Thus, the Company accordingly and promptly responds to the communications, request for clarification, comments, requirements of regulatory authorities and ultimately comply with the decision or instruction of the regulatory agency in the absence of a clear conflict with existing laws.

# C. BOARD MEETINGS & ATTENDANCE

1) Are Board of Directors' meetings scheduled before or at the beginning of the year?

They are scheduled at the beginning of the year.

2	) Attendance of	Directors <sup>19</sup>
2	) Attendance of	Directors

Board	Name	Date of Election	No. of Meetings Held during the year	No. of Meetings Attended	%
Chairman	Eduardo M. Cojuangco, Jr.	October 21, 1988	5	5	100
Member	Ramon S. Ang	April 4, 2000	5	4	80
Member	Bernard D. Marquez	May 12, 2011	5	5	100
Member	Leo S. Alvez	April 24, 2012	5	5	100
Member	Gabriel S. Claudio	November 11, 2010	5	5	100
Member	Ferdinand K. Constantino	May 10, 2012	5	5	100

<sup>&</sup>lt;sup>19</sup> Updated per advisement letter filed with SEC on January 30, 2014.

Member	Joseph N. Pineda <sup>20</sup>	May 9,	5	3	100
		2013			
Independent	Minita V. Chico-Nazario	March 9, 2012	5	3	60
Independent	Angelina S. Gutierrez <sup>21</sup>	May 10, 2012	5	4	80

3) Do non-executive directors have a separate meeting during the year without the presence of any executive? If yes, how many times?

None.

4) Is the minimum quorum requirement for Board decisions set at two-thirds of board members? Please explain.

No. The Company complies with Section 8 of its Amended By-Laws which requires that a majority of the number of directors as fixed in the Articles of Incorporation (which is 9 directors) shall constitute a quorum for the transaction of corporate business, and every decision of at least a majority of directors present at a meeting of which there is a quorum shall be valid as a corporate act, except for the election of officers which shall require the vote of a majority of all the members of the board.

- 5) Access to Information
  - (a) How many days in advance are board papers<sup>22</sup> for board of directors' meetings provided to the board?

The CG Manual requires Management to provide the Board with complete, adequate and timely information about the matters to be taken during their meeting.

(b) Do board members have independent access to Management and the Corporate Secretary?

Yes. As mandated in the CG Manual the members of the Board shall be given independent access to Management and the Corporate Secretary.

(c) State the policy of the role of the company secretary. Does such role include assisting the Chairman in preparing the board agenda, facilitating training of directors, keeping directors updated regarding any relevant statutory and regulatory changes, etc.?

The Company's By-laws and CG Manual provide for the role of the Company Secretary and enumerates the powers, duties and responsibilities of the Company Secretary. The Company By-Laws provides, among others that the Corporate Secretary shall maintain and be the custodian of the corporate books and records. He shall also be the recorder of the formal actions and transactions of the Company. The CG Manual, provides among others that the Corporate Secretary coordinate with the Chairman in preparing the agenda of the meeting. It is also his responsibility to ensure that the Board has the necessary information to enable it to arrive at intelligent decisions on matters requiring approval and in making business judgments in good faith, which necessarily includes updating the Board on relevant laws.

(d) Is the company secretary trained in legal, accountancy or company secretarial practices? Please explain should the answer be in the negative.

<sup>&</sup>lt;sup>20</sup> He was elected on May 9, 2013.

<sup>&</sup>lt;sup>21</sup> Resigned effective October 8, 2014 as disclosed in SEC Form 17-C filed with SEC on October 17, 2014.

<sup>&</sup>lt;sup>22</sup> Board papers consist of complete and adequate information about the matters to be taken in the board meeting. Information includes the background or explanation on matters brought before the Board, disclosures, budgets, forecasts and internal financial documents.

#### Yes.

# (e) Committee Procedures

Disclose whether there is a procedure that Directors can avail of to enable them to get information necessary to be able to prepare in advance for the meetings of different committees:

Yes √	No
Committee	Details of the procedures
Executive	Section 2.2.1.8. of the Company's CG Manual requires Management to provide the Board with complete, adequate and timely information about the matters to be taken during their meetings.
	Upon reasonable request, the directors, individually or as a group, may seek independent professional advice in the discharge of their duties at the expense of the Company, which expense must be reasonable.
	The members of the Board shall be given independent access to Management and the Corporate Secretary.
Audit	Section 2.2.1.8. of the Company's CG Manual requires Management to provide the Board with complete, adequate and timely information about the matters to be taken during their meetings.
	Upon reasonable request, the directors, individually or as a group, may seek independent professional advice in the discharge of their duties at the expense of the Company, which expense must be reasonable.
	The members of the Board shall be given independent access to Management and the Corporate Secretary.
	The Audit Committee Charter also provides that a notice of each meeting confirming the date, time, venue, and agenda shall be given to each member of the Committee at least two (2) working days prior to the date of the meeting. The notice will include the agenda to be discussed during the meeting. Notices, minutes, agenda and supporting papers will be made available to any Director upon request to the Corporate Secretary.
Nomination	Section 2.2.1.8. of the Company's CG Manual requires Management to provide the Board with complete, adequate and timely information about the matters to be taken during their meetings.
	Upon reasonable request, the directors, individually or as a group, may seek independent professional advice in the discharge of their duties at the expense of the Company, which expense must be reasonable.
	The members of the Board shall be given independent access to Management and the Corporate Secretary.
Remuneration	Section 2.2.1.8. of the Company's CG Manual requires

	Management to provide the Board with complete, adequate and timely information about the matters to be taken during their meetings.
	Upon reasonable request, the directors, individually or as a group, may seek independent professional advice in the discharge of their duties at the expense of the Company, which expense must be reasonable.
	The members of the Board shall be given independent access to Management and the Corporate Secretary.
Others (specify)	None

### 6.) External Advice

Indicate whether or not a procedure exists whereby directors can receive external advice and, if so, provide details:

Procedures	Details
As provided in the CG Manual, upon reasonable reasonable reasonable in the discharge which expense must be reasonable.	

#### 7.) Change/s in existing policies

Indicate, if applicable, any change/s introduced by the Board of Directors (during its most recent term) on existing policies that may have an effect on the business of the company and the reason/s for the change:

Existing Policies	Changes	Reason
	NONE	

### **D. REMUNERATION MATTERS**

#### 1) Remuneration Process

Disclose the process used for determining the remuneration of the CEO and the four (4) most highly compensated management officers:

Process	CEO	Top 4 Highest Paid Management Officers	
(1) Fixed remuneration	Based on salary review and	Based on salary review and	
(2) Variable remuneration	market competitiveness policy and as guided by the Executive	market competitiveness policy and as guided by the Executive Compensation Committee	
(3) Per diem allowance	Compensation Committee		
	Based on the Company's	Based on the Company's	
(4) Bonus	performance, salary review and market competitiveness policy	performance, salary review and market competitiveness policy	

	and as guided by the Executive	and as guided by the Executive	
	Compensation Committee	Compensation Committee	
(5) Stock Options and	Based on the Company's	Based on the Company's	
other financial	performance and as may be	performance and as may be	
instruments	warranted by circumstances.	warranted by circumstances.	
(6) Others (specify)			

2) Remuneration Policy and Structure for Executive and Non-Executive Directors

Disclose the company's policy on remuneration and the structure of its compensation package. Explain how the compensation of Executive and Non-Executive Directors is calculated.

	Remuneration Policy	Structure of Compensation Packages	How Compensation is Calculated
Executive Directors	Except for they President, Directors only receive a per diem of Ten Thousand Pesos (Php10,000.00) per attendance in Board and Board		
Non-Executive Directors		The President's compensati market competitiveness poli sation Committee.	

Do stockholders have the opportunity to approve the decision on total remuneration (fees, allowances, benefits-inkind and other emoluments) of board of directors? Provide details for the last three (3) years.

Remuneration Scheme	Date of Stockholders' Approval
Per Diem	There has been no change in the last three years which would require stockholders' approval.

3) Aggregate Remuneration

Complete the following table on the aggregate remuneration accrued during the most recent year:

Except for the President, Directors only receive a per diem of Ten Thousand Pesos (Php10,000.00) per attendance in Board and Board Committee meetings.

Remuneration Item	Executive Directors	Non-Executive Directors (other than independent directors)	Independent Directors
(a) Fixed Remuneration	None	None	None
(b) Variable Remuneration	None	None	None
(c) Per diem Allowance <sup>23</sup>	The President of the Company, who is an Executive Director, does not receive any per diem. He receives	Php420,000.00	Php160,000.00

<sup>&</sup>lt;sup>23</sup> Updated for the year ended December 31, 2013.

	remuneration as employee of the Company.		
(d) Bonuses	None	None	None
<ul> <li>(e) Stock Options and/or other financial instruments</li> </ul>	None	None	None
(f) Others (Specify)	None	None	None
Total	None	Php420,000.00	Php160,000.00

	Other Benefits	Executive Directors	Non-Executive Director (other than independent directors)	Independent Directors
1)	Advances	The President of the	NONE	NONE
2)	Credit granted	Company, who is an Executive Director,		
3)	Pension Plan/s Contributions	receives remuneration as		
(d)	Pension Plans, Obligations incurred	employee of the Company.		
(e)	Life Insurance Premium			
(f)	Hospitalization Plan			
(g)	Car Plan			
(h)	Others (Specify)			
	Total		NOT APPLICABLE	

- 4) Stock Rights, Options and Warrants
  - (a) Board of Directors

Complete the following table, on the members of the company's Board of Directors who own or are entitled to stock rights, options or warrants over the company's shares:

Only members of the Board who are employees of the Company are entitled to participate in the Employee Stock Purchase Plan (the "ESPP"), wherein qualified employees may acquire a minimum of 500 shares to a maximum of 15,000 shares per offering.

The subscription price of the shares under the ESPP which is equal to the weighted average market closing prices of the last quarter immediately preceding the application/subscription period, less a discount of fifteen percent (15%), shall be paid without interest through salary deduction over a period of five (5) years from Exercise Date. "Exercise Date" is the last working day of the month during which the notice addressed to the ESPP Committee from an employee of his decision to subscribe to shares under the ESPP is received by the Committee.

The shares covered by the ESPP are no longer available for subscription as the offering period provided under the ESPP expired on January 21, 2013. Of the 2013 members of the Board, only Mr. Bernard D. Marquez is an employee of the Company.<sup>24</sup>

<sup>&</sup>lt;sup>24</sup> Updated for the year ended December 31, 2013.

Director's Name	ESPP SHARES	Total % from Capital Stock
Bernard D. Marquez	30,000	0.00%

(b) Amendments of Incentive Programs

Indicate any amendments and discontinuation of any incentive programs introduced, including the criteria used in the creation of the program. Disclose whether these are subject to approval during the Annual Stockholders' Meeting:

Incentive Program	Amendments	Date of Stockholders' Approval
	NONE	

### 5) Remuneration of Management

Identify the five (5) members of management who are <u>not</u> at the same time executive directors and indicate the total remuneration received during the financial year:

Name of Officer/Position	Total Remuneration <sup>25</sup>
Chief Finance Officer	
Marketing Manager	
Business Procurement Manager	Php 33,235,359
Manufacturing and Engineering Services Manager	
Planning and Management Services Manager	

# E. BOARD COMMITTEES

1) Number of Members, Functions and Responsibilities

Provide details on the number of members of each committee, its functions, key responsibilities and the power/authority delegated to it by the Board:

	No. of Members						
Committee	Executive Director (ED)	Non- executive Director (NED)	Independent Director (ID)	Committee Charter	Functions	Key Responsibilities	Power
Executive	1	3	0	No Charter	Exercise all the powers of the Board in the management of the business and affairs of the Company when the Board is not	the Company between	To act, by a majority vote of all its members, on such specific matters within the competence of the Board, as may be delegated

<sup>&</sup>lt;sup>25</sup> Updated for the year ended December 31, 2013.

					in session.	Board of Directors.	to it in the By- laws or on a majority vote of the Board, subject to the limitations provided by Section 35 of the Corporation Code of the Philippines.
Audit	0	2	2	Has adopted a Charter <sup>26</sup>	Assist the Board in the performance of its oversight responsibility for financial reports and financial reporting process, internal control system, audit process and in monitoring and facilitating compliance with both the internal financial management handbook and pertinent accounting standards, legal and regulatory requirements. Perform oversight financial management functions specifically in the areas of managing credit, market, liquidity, operational, legal and other risks of the Company, and crisis management.	The Audit Committee, among others, have the following responsibilities: Evaluate and determine any non-audit work performed by External Auditors; Establish and identify the reporting line of the Internal Auditor; Monitor and evaluate the adequacy and effectiveness of the Company's internal control system, including financial reporting control and information technology security; Review all interim and annual financial statements before submission to the Board; Ensure that the accounting and auditing processes, practices and	To conduct investigations and make recommendations relating to any communication or reports referred to it under the Whistle Blowing Policy Procedures of the Company, or relating to any findings of major investigations on internal control or financial reporting matters as delegated by the Board or on the Committee's own initiative , and management's response thereto.

<sup>&</sup>lt;sup>26</sup> Updated for the year ended December 31, 2013.

	1		1				
						methods of the	
						Company	
						comply with	
						Philippine and	
						internationally-	
						accepted	
						standards;	
						Develop a	
						transparent	
						financial	
						management	
						system that will	
						ensure the	
						integrity of	
						internal control	
						activities	
						throughout the	
						Corporation	
						through a step-	
						by-step	
						procedures and	
						policies	
						handbook that	
						will be used by	
						the entire	
						organization;	
						and Supervise	
						Management in	
						Management's	
						formulation of	
						rules and	
						procedures on	
						financial	
						reporting and	
						internal controls	
						in accordance	
						with relevant	
						guidelines.	
				Has adopted	The Nomination	To ensure that	It has the power
				a Charter <sup>27</sup>	and Hearing	all individuals	to set guidelines
					Committee	nominated to	on the number of
					functions as the	become a	directorships
					body that pre-	director of the	which a member
					screens and	Company have	of the Board may
Nomination	1	3	1		shortlists	all the	hold pursuant to
	-				candidates	qualifications	the policy on
					nominated to	and none of the	multiple board
						disqualification	seats under the
					member of the	s set forth in	Company's CG
					Board of	the Company's	Manual.
					Directors.	By-laws and CG	

<sup>&</sup>lt;sup>27</sup> Updated for the year ended December 31, 2013.

				Manual.	
Remuneration	1 2	adopted harter <sup>28</sup>	The Executive Compensation Committee assists and advises the Board on remuneration packages of corporate officers and directors and provide oversight over remuneration of senior management and other key personnel ensuring that compensation is consistent with the Company's culture, strategy and control environment.	Establishaformalandformalandtransparentprocedurefordevelopingapolicyonexecutiveremunerationandforfixingtheremunerationpackagesofcorporateofficersofficersanddirectors;ProvideoversightoverremunerationofSeniorManagementandotherkeypersonnelensuringthatcompensation isconsistentconsistentwiththeCompany'sculture,strategyandcontrolenvironment;Designateamountofremuneration,which shall beina sufficientlevel to attractandandretaindirectorsandofficers who areneeded to runtheCompanysuccessfully;andinthesameparametersof	Has the power to Review (if any) of the existing Human Resources Development or Personnel Handbook to strengthen provisions on conflict of interest, salaries and benefits policies, promotion and career advancement directives and compliance of personnel concerned with all statutory requirements that must be periodically met in their respective posts.

<sup>&</sup>lt;sup>28</sup> Updated for the year ended December 31, 2013.

			governance set out in the CG Manual.	
Others				
(specify)				

#### 2) Committee Members

(a) Executive Committee<sup>29</sup>

Office	Name	Date of Appointment	No. of Meetings Held	No. of Meetings Attended	%	Length of Service in the Committee
Chairman	Eduardo M. Cojuangco, Jr.	October 21, 1998	0	0	0	15 years
Member (NED)	Ramon S. Ang	April 4, 2000	0	0	0	13 years
Member (NED)	Bernard D. Marquez	May 12, 2011	0	0	0	2 year
Member (NED)	Ferdinand K. Constantino	May 10, 2012	0	0	0	1 year

(b) Audit Committee<sup>30</sup>

Office	Name	Date of Appointment	No. of Meetings Held	No. of Meetings Attended	%	Length of Service in the Committee
Chairman	Minita V. Chico-Nazario	March 9, 2012	4	3	75	1 year
Member (NED)	Leo S. Alvez	April 24, 2002	4	4	100	11 years
Member (NED)	Ferdinand K. Constantino	May 10, 2012	4	4	100	1 year
Member (ID)	Angelina S. Gutierrez <sup>31</sup>	May 10, 2012	4	3	75	1 year

Disclose the profile or qualifications of the Audit Committee members.<sup>32</sup>

*Minita V. Chico-Nazario*, Filipino, 74, is an Independent Director of the Company since March 9, 2012, Chairperson of the Company's Audit Committee and Member of the Company's Executive Compensation Committee. She is also an Independent Director of San Miguel Properties, Inc. and Top Frontier Investment Holdings Inc. She is currently a Director of Banco San Juan (Rural Bank) and Legal Consultant of Union Bank of the Philippines. She is also the incumbent Dean of the College of Law of the University of Perpetual Help in Las Piñas City. She has previously held the following positions: Legal Consultant of Philippine Amusement and Gaming Corporation (January 2010-June 2010) and Metro Manila Development Authority (March 2010-June 2010); and Chairman of the Board of Directors (June 2010-August 2010) and Director (September 2010-September 2011) of PNOC Exploration Corporation. She has served the judiciary in various capacities for forty-seven years, as Presiding Justice of the Sandiganbayan (February 2003-February 2004) and Associate Justice of the

<sup>&</sup>lt;sup>29</sup> Updated for the year ended December 31, 2013.

<sup>&</sup>lt;sup>30</sup>Updated per advisement letter filed with SEC on January 30, 2014 and includes update for the year ended December 31, 2013.

<sup>&</sup>lt;sup>31</sup> Resigned effective October 8, 2014 as disclosed in SEC Form 17-C filed with SEC on October 17, 2014.

<sup>&</sup>lt;sup>32</sup> Updated to reflect information contained in SEC Form 17-A filed with SEC on April 15, 2014.

Supreme Court (February 10, 2004-December 5, 2009). She obtained her law degree from the University of the Philippines and is a member of the New York State Bar.

**Leo S. Alvez**, Filipino, 71, has been a Director of the Company since April 24, 2002. He is also the Chairman of the Company's Nomination and Hearing Committee and a Member of the Company's Audit Committee and Executive Compensation Committee. He is also a Director of San Miguel Corporation. He earned his Bachelor of Science Degree at the Philippine Military Academy and Masters in Business Administration at the University of the Philippines.

**Ferdinand K. Constantino**, Filipino, 62, has been a Director of the Company since May 10, 2012 and is the Chairman of the Company's Executive Compensation Committee and a Member of the Company's Executive Committee and Audit Committee. He holds, among others, the following positions: Senior Vice-President, Chief Finance Officer and Treasurer of San Miguel Corporation; Director of San Miguel Corporation, San Miguel Brewery Inc., San Miguel Yamamura Packaging Corporation, Magnolia, Inc., San Miguel Global Power Corp. and Bank of Commerce; and President of Anchor Insurance Brokerage Corporation. Mr. Constantino previously served as Chief Finance Officer of San Miguel Brewery Inc. (2007-2009); Chief Finance Officer of Manila Electric Company (February 2009- May 2009); Director of San Miguel Pure Foods Company, Inc. (2008-2009) and San Miguel Properties, Inc. (2001-2009); and has held directorships in various subsidiaries of San Miguel Corporation during the last five years. He holds a degree in AB Economics from the University of the Philippines and completed academic requirements for an MA Economics degree in the same university. He also took a strategic Finance Course in IMD-Lausanne, Switzerland.

**Angelina S. Gutierrez**<sup>33</sup>, Filipino, 76, is an Independent Director of the Company since May 10, 2012 and is a Member of the Company's Audit Committee and Nomination and Hearing Committee. At present, she is the Chairman of the Board of Directors of Aliw Broadcasting Corporation and an Independent Director of Philippine Polypropelene, Inc. and San Miguel Pure Foods Company, Inc. She is also the current Dean of the Graduate School of Law of Pamantasan ng Lunsod ng Maynila. She has served the judiciary in various capacities, as Judge of the Metropolitan Trial Court of Manila, Branch 19, Judge of the Regional Trial Court of Manila, Branch 37, Justice of the Court of Appeals and Associate Justice of the Supreme Court. She obtained her law degree from the University of Sto. Tomas and has attended legal and judicial courses abroad: Harvard Law School, University of Texas, University of Nevada and University of Southern California.

Describe the Audit Committee's responsibility relative to the external auditor.

The Audit Committee assists the Board in its corporate governance and oversight responsibilities in relation to financial reporting, risk management, internal controls and internal and external audits. With respect to the external auditor, the Company's Audit Committee Charter enumerates the following duties and responsibilities:

- Shall be primarily responsible for making recommendation to the Board on the appointment, reappointment and removal of the external auditor, to approve the remuneration and terms of engagement of the external auditor, and any questions of resignation or dismissal of such auditor.
- Assess and monitor the (i) external auditor's professional qualifications, competence, independence and objectivity and require the external auditor to make the statements necessary under applicable auditing standards as regards its relationship and services to the Company, discussing any relationship or services which may derogate its independence or objectivity; and (ii) the effectiveness of the audit process in accordance with applicable standards.
- Obtain objective assurance from the external auditor that the conduct of the audit and the manner of the preparation of the financial statements comply with applicable auditing standards and rules of regulatory bodies, including exchanges on which the Company's securities are listed.
- Review and approve the nature and scope of the audit plans of the external auditor, including scope, audit resources and expenses, and reporting obligations before the audit commences.

<sup>&</sup>lt;sup>33</sup> Resigned effective October 8, 2014 as disclosed in SEC Form 17-C filed with SEC on October 17, 2014.

- Review the reports or communications of the external auditor and ensure that management or the Board will provide a timely response to the issues raised in such reports or communications.
- Ensure the development and implementation of policies on the engagement of an external auditor to supply non-audit work, including the fees payable therefor, and evaluate any non-audit work undertaken by the external auditor to ensure that the same does not conflict with its audit functions.
- Ensure that the external auditor or the signing partner of the auditing firm engaged by the Company is changed every five (5) years or earlier.
- (c) Nomination Committee<sup>34</sup>

Office	Name	Date of Appointment	No. of Meetings Held	No. of Meetings Attended	%	Length of Service in the Committee
Chairman	Leo S. Alvez	April 24, 2002	2	2	100	11 years
Member (ED)	Bernard D. Marquez	May 12, 2011	2	2	100	1 year
Member (NED)	Gabriel S. Claudio	November 11, 2010	2	2	100	3 years
Member (ID)	Angelina S. Gutierrez <sup>35</sup>	May 10, 2012	2	2	100	2 year2
Member (NED)	Joseph N. Pineda <sup>36</sup>	May 9, 2013	2	1	100	1 year
Non-Voting Member	Ma. Cristina M. Menorca	May 10, 2012	2			

(d) Remuneration Committee<sup>37</sup>

Office	Name	Date of Appointment	No. of Meetings Held	No. of Meetings Attended	%	Length of Service in the Committee
Chairman	Ferdinand K. Constantino	May 10, 2012	1	1	100	1 year
Member (ED)	Bernard D. Marquez	May 12, 2011	1	1	100	2 years
Member (NED)	Leo S. Alvez	April 24, 2002	1	1	100	12 years
Member (ID)	Minita V. Chico-Nazario	March 9, 2012	1	1	100	2 years

### (e) Others (Specify) NONE

Provide the same information on all other committees constituted by the Board of Directors: N/A

Office	Name	Date of Appointment	No. of Meetings Held	No. of Meetings Attended	%	Length of Service in the Committee
Chairman						
Member (ED)						
Member (NED)	NOT APPLICABLE					

<sup>&</sup>lt;sup>34</sup> Updated per advisement letter filed with SEC on January 30, 2014 and includes update for the year ended December 31, 2013.

<sup>&</sup>lt;sup>35</sup> Resigned effective October 8, 2014 as disclosed in SEC Form 17-C filed with SEC on October 17, 2014.

<sup>&</sup>lt;sup>36</sup> Updated per advisement letter filed with SEC on January 30, 2014. Mr. Pineda was elected on May 9, 2013, replacing Mr. Roberto V. Ongpin.

<sup>&</sup>lt;sup>37</sup> Updated per advisement letter filed with SEC on January 30, 2014 and includes update for the year ended December 31, 2013.

Member (ID)	(ID)			
Member				

#### **Changes in Committee Members** 3)

Indicate any changes in committee membership that occurred during the year and the reason for the changes:

Name of Committee	Name	Reason
Executive	None	None
Audit	Carmelo L. Santiago	Replaced by Minita V. Chico-Nazario due to resignation of Mr. Santiago Replaced by Angelina S. Gutierrez <sup>38</sup>
	Carlos Palanca III	due to resignation of Mr. Palanca
Nomination	Carmelo L. Santiago	Replaced by Minita V. Chico-Nazario due to resignation of Mr. Santiago
Remuneration	Carmelo L. Santiago Carlos Palanca III	Replaced by Minita V. Chico-Nazario due to resignation of Mr. Santiago Replaced by Angelina S. Gutierrez <sup>39</sup> due to resignation of Mr. Palanca
Others (specify)	None	None

#### Work Done and Issues Addressed 4)

Describe the work done by each committee and the significant issues addressed during the year.

Name of Committee	Work Done <sup>40</sup>	Issues Addressed
Executive	No Executive Committee meeting was held in 2013.	No material issues, such as issues of compliance matters were required to be addressed by the committee.
Audit	<ul> <li>Endorsed for approval by the stockholders, and the stockholders approved the appointment of Manabat Sanagustin &amp; Co., CPAs as the Company's independent external auditor for 2013;</li> <li>Reviewed and approved the terms of engagement of the external auditor, including the audit, audit- related and any non-audit services provided by the external auditor to the Company and the fees for such services, and ensured that the same did not impair the external auditor's independence and objectivity;</li> </ul>	No material issues, such as issues on compliance matters were required to be addressed by the committee.

 <sup>&</sup>lt;sup>38</sup> Resigned effective October 8, 2014 as disclosed in SEC Form 17-C filed with SEC on October 17, 2014.
 <sup>39</sup> Resigned effective October 8, 2014 as disclosed in SEC Form 17-C filed with SEC on October 17, 2014.
 <sup>40</sup> Updated for the year ended December 31, 2013.

	• Reviewed and approved the scope of the audit and audit programs of the external auditor as well as the internal audit group of the Company, and have discussed the results of their audit processes and their findings and assessment of the Company's internal controls and financial reporting systems;	
	• Reviewed, discussed and recommended for approval of the Board the Company's annual and quarterly consolidated financial statements, and the reports required to be submitted to regulatory agencies in connection with such consolidated financial statements, to ensure that the information contained in such statements and reports presents a true and balanced assessment of the Company's position and condition and comply with the regulatory requirements of the Securities and Exchange Commission ("SEC");	
	• Reviewed the effectiveness and sufficiency of the Company's financial and internal controls, risk management systems, and control and governance processes, and ensured that, where applicable, necessary measures are taken to address any concern or issue arising therefrom; and	
	• Adopted on November 9, 2012 an Audit Committee Charter, in compliance with the Guidelines for the Assessment of the Performance of Audit Committees of Companies Listed on the Exchange issued by the SEC under SEC Memorandum Circular No.4, Series of 2012.	
Nomination	Pre-screened and short listed all candidates nominated to become a member of the Board of Directors of the Company for 2013, in accordance with the qualifications and disqualifications as provided in the	No material issues, such as issues on compliance matters were required to be addressed by the committee,

	By-laws, CG Manual and relevant laws and government issuances.	
Remuneration	No meeting was held in 2013.	No material issues, such as issues on compliance matters were required to be addressed by the committee.
Others (specify)		

5) Committee Program

Provide a list of programs that each committee plans to undertake to address relevant issues in the improvement or enforcement of effective governance for the coming year.

Name of Committee	Planned Programs	Issues to be Addressed
Executive	None	None
Audit	Implementation of the Self- Assessment Process	To align with corporate governance best practice
Nomination	Formally Adopt a Committee Charter	To align with corporate governance best practices
Remuneration	Formally Adopt a Committee Charter	To align with corporate governance best practices
Others (specify)	None	None

## F. RISK MANAGEMENT SYSTEM

- 1) Disclose the following:
  - (a) Overall risk management philosophy of the company;

The Company is aware that engaging in a business is an undertaking which entails a lot of risks. Thus, it has in place a system of identifying, prioritizing, measuring, monitoring and addressing and minimizing various risks. The various units/departments/offices of the Company are in charge of managing the risks associated or related to their respective functions and are expected to take into account these risks when undertaking their day-to-day activities and in establishing their plans and programs.

(b) A statement that the directors have reviewed the effectiveness of the risk management system and commenting on the adequacy thereof;

The Audit Committee conducts a regular review of the Company's activities related to risk management. This is included in the accomplishment of the Committee in 2013.<sup>41</sup>

(c) Period covered by the review;

2013<sup>42</sup>

(d) How often the risk management system is reviewed and the directors' criteria for assessing its effectiveness; and

The Board has oversight responsibilities for ensuring presence of adequate and effective internal control mechanisms. The Audit Committee is mandated to assist the Board in the performance of this oversight responsibility. Thus, risk management system is monitored regularly.

<sup>&</sup>lt;sup>41</sup> Updated for the year ended December 31, 2013.

<sup>&</sup>lt;sup>42</sup> Updated for the year ended December 31, 2013.

(e) Where no review was conducted during the year, an explanation why not.

N/A

- 2) Risk Policy
  - (a) Company

Give a general description of the company's risk management policy, setting out and assessing the risk/s covered by the system (ranked according to priority), along with the objective behind the policy for each kind of risk:

Risk Exposure	Risk Management Policy	Objective
Competitor Risk	Maintain a strong brand and product portfolio; Expand product portfolio if necessary; and monitor consumer trends and competitor activities.	To be the brand of choice of consumers and to cater to shifting consumer preference.
Regulatory Risk	Appropriately address changes in regulations and actions by national or local regulators.	Cushion the effect/s of the regulatory changes.
Raw Materials and Supply Risk	Maintain raw materials flexibility; Regular monitoring of its raw materials; Import materials when necessary; and Enter into various commodity derivatives.	To ensure steady supply of materials; Manage the price risk on strategic commodities; and Fix price of commodities at levels acceptable to the Company.
Foreign Currency Risk	Enter into foreign currency hedges using a combination of non- derivative and derivative instruments such as foreign currency forwards or swaps.	Reduce or eliminate earnings volatility and any adverse impact on equity.
Credit Risk	To enter into transactions with a diversity of credit worthy parties; and Maintain an internal mechanism to monitor the granting of credit and management of credit exposures.	Mitigate any significant concentration of credit risk.
Interest Rate Risk	Use an optimal combination of fixed and variable rate debt instruments.	To reduce the impact of short- term fluctuations on the Company's earnings.
Commodity Price Risk	Enter into various commodity derivatives to manage its price risks on strategic commodities.	Fix the prices of commodities at levels acceptable to the Company. Thus, protecting raw material costs and preserving margins.
Liquidity Risk	Constant monitoring and management of its liquidity position, liquidity gaps or surplus on a daily basis; Ensure availability of funds through committed stand-by credit facility from several local banks; and Use derivative instruments.	To ensure the adequate funding is available at all times; To meet commitments as they arise without incurring unnecessary costs; To be able to access funding when needed at the least possible cost; and To maintain an adequate time spread of refinancing maturities.

# (b) Group

Give a general description of the Group's risk management policy, setting out and assessing the risk/s covered by the system (ranked according to priority), along with the objective behind the policy for each kind of risk:

Risk Exposure	Risk Management Policy	Objective	
Competitor Risk	Maintain a strong brand and product portfolio; Expand product portfolio if necessary; and monitor consumer trends and competitor activities.	consumers and to cater to shifting consumer preference.	
Regulatory Risk	Appropriately address changes in regulations and actions by national or local regulators.	Cushion the effect/s of the regulatory changes.	
Raw Materials and Supply Risk	Maintain raw materials flexibility; Regular monitoring of its raw materials; Import materials when necessary; and Enter into various commodity derivatives.	To ensure steady supply of materials; Manage the price risk on strategic commodities; and Fix price of commodities at levels acceptable to the Company.	
Foreign Currency Risk	Enter into foreign currency hedges using a combination of non- derivative and derivative instruments such as foreign currency forwards or swaps.	Reduce or eliminate earnings volatility and any adverse impact on equity.	
Credit Risk	To enter into transactions with a diversity of credit worthy parties; and Maintain an internal mechanism to monitor the granting of credit and management of credit exposures.	Mitigate any significant concentration of credit risk.	
Interest Rate Risk	Use an optimal combination of fixed and variable rate debt instruments.	To reduce the impact of short- term fluctuations on the Group's earnings.	
Commodity Price Risk	Enter into various commodity derivatives to manage its price risks on strategic commodities.	Fix the prices of commodities at levels acceptable to the Group. Thus, protecting raw material costs and preserving margins.	
Liquidity Risk	Constant monitoring and management of its liquidity position, liquidity gaps or surplus on a daily basis; Ensure availability of funds through committed stand-by credit facility from several local banks; and Use derivative instruments.	To ensure the adequate funding is available at all times; To meet commitments as they arise without incurring unnecessary costs; To be able to access funding when needed at the least possible cost; and To maintain an adequate time spread of refinancing maturities.	

# (c) Minority Shareholders

Indicate the principal risk of the exercise of controlling shareholders' voting power.

Risk to Minority Shareholders

As every stockholder entitled to vote shall be entitled to one (1) vote for each share of stock in his

name in the books of the Company, there is a possibility that majority shareholders will be able to overturn the votes or decisions of the minority shareholders. The Company, however, have provisions in its CG Manual, which would afford protection to minority shareholders such as the non-removal of director without cause, if it will have the effect of denying minority shareholders' representation in the Board.

## 3) Control System Set Up

(a) Company

Briefly describe the control systems set up to assess, manage and control the main issue/s faced by the company:

Risk Exposure Risk Assessment		Risk Management and Control	
RISK Exposure	(Monitoring and Measurement Process)	(Structures, Procedures, Actions Taken)	
Competitor Risk	Monitoring of competitive activities and tri-media campaign; Periodic evaluation of industry & market reports by third parties.	Market Share Readings; Advertising Efficiency Reports; Sales-To-Trade Volume Reports.	
Regulatory Risk	Monitoring of government agencies' regulations and legislations by presence in agency briefings and public hearings.	Advocacy on proposed regulation and legislations such as, excise tax, product standards, patents and certifications.	
Foreign Currency Risk	Coordinates with SMC Group for placements, if necessary.	Close coordination with the parent company's treasury group.	
Credit Risk	Monitoring of Accounts Receivable balances.	Aging Analysis of Accounts Receivable; Periodic Trade Inventory Counts to establish collection gaps, if any.	
Interest Rate Risk	Monitoring of Funds Requirements, Credit Facilities and Interest Rates.	Treasury Bill Rates, LIBOR and SIBOR	
Commodity Price Risk	Monitoring of Major Raw Material and Packaging Prices and Supplies.	Forward Contracts on Molasses and other alternative feed stocks for brewing and distillation. Negotiated Cost for Bottles and Packaging Materials.	
Liquidity Risk	Monitoring of Short-Term Debt vs. Funds Requirement.	Maintaining a balance between Debt and Trade Financing Analysis of Liquidity Measures, i.e., Current Ratio, Debt-to-Equity Ratio and Earnings Before Interest, Depreciation & Amortization (EBITDA).	

#### (b) Group

Briefly describe the control systems set up to assess, manage and control the main issue/s faced by the company:

Risk Exposure	Risk Assessment (Monitoring and Measurement Process)	Risk Management and Control (Structures, Procedures, Actions Taken)	
Competitor Risk	Monitoring of competitive activities and tri media campaign; Periodic evaluation of industry & market reports by third parties.	Market Share Readings Advertising Efficiency Reports Sales-To-Trade Volume Reports	
Regulatory Risk	Monitoring of government	Advocacy on proposed regulation	

	agencies' regulations and legislations by presence in agency briefings and public hearings.	and legislations such as, excise tax, product standards, patents and certifications.	
Foreign Currency Risk	Coordinates with SMC Group for placements, if necessary.	Close coordination with the parent company's treasury group.	
Credit Risk	Monitoring of Accounts Receivable balances.	Aging Analysis of Accounts Receivable; Periodic Trade Inventory Counts to establish collection gaps, if any.	
Interest Rate Risk	Monitoring of Funds Requirements, Credit Facilities and Interest Rates.	Treasury Bill Rates, LIBOR and SIBOR	
Commodity Price Risk	Monitoring of Major Raw Material and Packaging Prices and Supplies.	Forward Contracts on Molasses and other alternative feed stocks for brewing and distillation. Negotiated Cost for Bottles and Packaging Materials.	
Liquidity Risk	Monitoring of Short-Term Debt vs. Funds Requirement.	Maintaining a balance between Debt and Trade Financing Analysis of Liquidity Measures, i.e., Current Ratio, Debt-to-Equity Ratio and Earnings Before Interest, Depreciation & Amortization (EBITDA).	

# (c) Committee

Identify the committee or any other body of corporate governance in charge of laying down and supervising these control mechanisms, and give details of its functions:

Committee/Unit	Control Mechanism	Details of its Functions
Business Procurement Group (Raw Materials and Supply and Commodity Price Risks)	Raw Material and Packaging Supply and Prices	Monitors Prices and Supply of Molasses, Alcohol and Packaging Materials Price Negotiations of Raw and Packaging Materials.
Sales and Marketing Groups (Competitor Risk)	Industry/Consumer Trends Market Share	Monitors consumer trends and competitive activities Address immediate issues with tactical programs Develop products for changing customer consumption patterns.
Finance Group/Internal Audit (Regulatory, Credit, Interest Rate, Liquidity and Foreign Currency Risks)	Working Capital Management	Monitors Customer Credit Standing Collection Gap Analysis Trade Inventory Count Conducts Periodic Inventory Count of Full Goods and Materials & Supplies.

# G. INTERNAL AUDIT AND CONTROL

The Company is part of the business conglomerate of SMC and as such, except for those peculiar to the Company, the various policies of SMC, including those relating to internal audit and controls cover/apply to all the companies belonging to the SMC Group including the Company.

1) Internal Control System

Disclose the following information pertaining to the internal control system of the company:

(a) Explain how the internal control system is defined for the company;

Internal control, as defined by the Company in its "Corporate Policy on Internal Control" comprises any action taken by management, the Board and other parties to enhance risk management, and increase likelihood that established objectives and goals will be achieved. The primary objectives of internal control are to ensure:

- Reliability and integrity of financial and operational information;
- Effectiveness and efficiency of operation;
- Safeguarding of assets;
- Compliance with policies, plans, procedures, laws, regulations and contracts; and
- Accomplishment of established objectives and goals for operations or programs.
- (b) A statement that the directors have reviewed the effectiveness of the internal control system and whether they consider them effective and adequate;

The Audit Committee conducts a regular review of the Company's internal control system. This is included in the accomplishment of the Committee in 2013.<sup>43</sup>

(c) Period covered by the review;

*2013.*<sup>44</sup>

(d) How often internal controls are reviewed and the directors' criteria for assessing the effectiveness of the internal control system; and

The Board has oversight responsibilities for ensuring presence of adequate and effective internal control mechanisms. The Audit Committee is mandated to assist the Board in the performance of this oversight responsibility. Thus, internal controls are monitored regularly.

(e) Where no review was conducted during the year, an explanation why not.

N/A<sup>45</sup>

- 2) Internal Audit
  - (a) Role, Scope and Internal Audit Function

Give a general description of the role, scope of internal audit work and other details of the internal audit function.

Role	Scope	Indicate whether In-house or Outsource	Name of Chief Internal Auditor/Auditing	Reporting process
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<sup>&</sup>lt;sup>43</sup> Updated for the year ended December 31, 2013.

<sup>&</sup>lt;sup>44</sup> Updated for the year ended December 31, 2013.

<sup>&</sup>lt;sup>45</sup> Updated for the year ended December 31, 2013.

		Internal Audit Function	Firm	
Ginebra San Miguel Group Audit (GSMGA) provides independent, objective assurance and consulting services designed to add value and improve the operations of GSMI and its Subsidiaries, and help the Ginebra San Miguel Group accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes.	The scope of work of GSMGA is to assist the Board and Management in determining whether the risk management, control, and governance processes within the GSMI Group, as designed and represented by Management, are adequate and effective in a manner to ensure that: Significant exposures to risks are appropriately identified and adequately managed. Significant financial, managerial, and operating information is accurate, reliable, and timely. Employees' and Company's actions are in compliance with policies, standards, procedures, and applicable laws and regulations. Resources are acquired economically,	In-house with Outsourcing	Group Audit Manager: Isadora A. Papica Auditing Firms: • MV Reyes & Associates • Reyes Tacandong& Co.	Functionally to the GSMI Audit Committee; administratively to the GSMI President

used efficiently, and adequately protected. • Objectives and goals for operations or programs are achieved.
• Effectiveness, efficiency and continuous improvement are promoted in the Company's operating systems and processes.

(b) Do the appointment and/or removal of the Internal Auditor or the accounting /auditing firm or corporation to which the internal audit function is outsourced require the approval of the audit committee?

Yes. The Audit Committee Charter provides, among others, that the Audit Committee confirms the appointment or replacement by management of the head of the internal auditor. The said Committee also reviews and confirms the annual audit and strategic plans prepared by the internal auditor in consultation with Management. Such plans include, among others, the outsourcing of some audit functions to an auditing firm.

(c) Discuss the internal auditor's reporting relationship with the audit committee. Does the internal auditor have direct and unfettered access to the board of directors and the audit committee and to all records, properties and personnel?

The Internal Auditor reports functionally to the Audit Committee. The office of the Internal Auditor has direct and unfettered access to the Board and the audit committee, as well as to Company records, properties and personnel in the conduct of internal audit function.

(d) Resignation, Re-assignment and Reasons

Disclose any resignation/s or re-assignment of the internal audit staff (including those employed by the thirdparty auditing firm) and the reason/s for them.

Name of Audit Staff	Reason
NOT APPLICABLE	NOT APPLICABLE

(e) Progress against Plans, Issues, Findings and Examination Trends

State the internal audit's progress against plans, significant issues, significant findings and examination trends.

The relationship among progress, plans, issues and findings should be viewed as an internal control review cycle which involves the following step-by-step activities:

- 1) Preparation of an audit plan inclusive of a timeline and milestones;
- 2) Conduct of examination based on the plan;
- 3) Evaluation of the progress in the implementation of the plan;
- 4) Documentation of issues and findings as a result of the examination;
- 5) Determination of the pervasive issues and findings ("examination trends") based on single year result and/or year-to-year results;
- 6) Conduct of the foregoing procedures on a regular basis.

Progress Against Plans	Completed the 2013 Annual Audit Plan <sup>46</sup>
Issues <sup>47</sup>	There are no compliance matters that arise from adopting different interpretations
Findings <sup>48</sup>	As reported to the Audit Committee during its quarterly meetings
Examination Trends	Generally adequate and effective internal control

(f) Audit Control Policies and Procedures

Disclose all internal audit controls, policies and procedures that have been established by the company and the result of an assessment as to whether the established controls, policies and procedures have been implemented under the column "Implementation."

Policies & Procedures	Implementation
San Miguel Group Policies and Guidelines on	Generally in order
Revenue Cycle	
San Miguel Group Policies and Guidelines on	Generally in order
Procurement Cycle	
San Miguel Group Policies and Guidelines on	Generally in order
Supply Chain – Logistics Cycle	
San Miguel Group Policies and Guidelines on	Generally in order
Finance – Treasury Cycle	

(g) Mechanism and Safeguards

State the mechanism established by the company to safeguard the independence of the auditors, financial analysts, investment banks and rating agencies (example, restrictions on trading in the company's shares and imposition of internal approval procedures for these transactions, limitation on the non-audit services that an external auditor may provide to the company):

Auditors (Internal and External)	Financial Analysts	Investment Banks	Rating Agencies
The Board through the Audit Committee performs its oversight responsibility of the Company's corporate governance processes relating to the independence and performance of its	As they are considered "third parties" or public, the PSE- disclosure rules to protect public interest shall apply.	As they are considered "third parties" or public, the PSE- disclosure rules to protect public interest shall apply.	As they are considered "third parties" or public, the PSE- disclosure rules to protect public interest shall apply.

<sup>&</sup>lt;sup>46</sup> Updated for the year ended December 31, 2013.

<sup>&</sup>lt;sup>47</sup> "Issues" are compliance matters that arise from adopting different interpretations.

<sup>&</sup>lt;sup>48</sup> "Findings" are those with concrete basis under the Company's policies and rules.

	1	 
internal and external		
auditors. The Audit		
Committee Charter		
lays down the specific		
duties and		
responsibilities of the		
Audit Committee with		
respect to the Internal		
and External Auditors		
and such duties and		
responsibilities include,		
among others, the		
_		
obligation of		
maintaining the		
independence and		
objectivity of the said		
auditors.		
Internet Auditors and		
Internal Auditors are		
covered by the		
Securities Dealing		
Policy of the Company.		
Moreover, its Charter		
espouses the principle		
of independence and		
objectivity. The said		
charter espouses the		
following:		
,		
"Internal Auditina" is		
"Internal Auditing" is		
an independent,		
objective assurance		
and consulting activity		
designed to add value		
and improve an		
-		
organization's		
operations; and		
"Internal Audit Group"		
is a staff organization		
and functions in an		
-		
advisory capacity; it		
exercises no direct		
authority over the		
operating activities or		
functions it reviews.		
As to its External		
Auditor, the Company		
is guided by the		
current ethical		
standards in the		
engagement of the		

services of such editors		
and does not engage		
the same to render		
non-audit services if		
such services may		
create threats to the		
auditor's		
independence.		

(h) State the officers (preferably the Chairman and the CEO) who will have to attest to the company's full compliance with the SEC Code of Corporate Governance. Such confirmation must state that all directors, officers and employees of the company have been given proper instruction on their respective duties as mandated by the Code and that internal mechanisms are in place to ensure that compliance.

The Compliance Officer, as prescribed under the Company's CG Manual issues a certification every January 30<sup>th</sup> on the extent of the Company's compliance with the CG Manual for the completed year. When the said certification is filed with SEC, the Company's President countersigns the same.

## H. ROLE OF STAKEHOLDERS

1) Disclose the company's policy and activities relative to the following:

	Policy	Activities
Customers' welfare	The Company's policies on this matter are guided by the Company's corporate value of "Consumer- focused". The said value is summed up in this statement: "We delight our consumers by providing them with superior products and services that anticipate their needs and exceed their expectations. We engage them by creating unique and memorable experiences that entice them to come back for more. Our consumers are at the heart of what we do." The Company also has a system of addressing customer complaints.	Conduct of various activities (sampling, promotional events) to keep the customers interested in the Company's products as well as update them on new products.
Supplier/contractor selection practice	The Company has in place a Supplier Accreditation System which lays down the process of assessing a supplier's capability in meeting the Company's requirements for goods and services with the objective, among others, of maintaining a pool of world-class suppliers.	Assessment and evaluation of all prospective suppliers to determine qualification for accreditation. Conduct of supplier accreditation visits. Periodic review of accreditation.

Environmentally friendly value- chain	It is the Company's policy to do its share in taking care of the environment. Thus, it is committed to comply with environmental laws, as well as rules and regulations issued by the Department of Environment and Natural Resources and its attached agencies.	Determination of Suppliers' Offense and corresponding consequence/actions. Updating Supplier Information Record. The Company complies with the relevant environmental laws, rules and regulations and secures necessary environmental-related permits, licenses and authority.
Community interaction	Guided by the Company's corporate value of "Social Responsibility" summed up in this statement: "We are guided by our corporate values in the way we work and interact with all our stakeholders. As we deliver reasonable returns to our shareholders, we recognize that we are part of a bigger community. Thus, we commit to uplift the quality of life through education, environment – protection and community development programs. We create positive impact wherever we operate." In recognition of the above- mentioned value, the Company has annual Corporate Social Responsibility Programs in immediate and/or communities-at- stake areas of operation implemented by the relevant plants/office of the Company. The major thrusts of the CSR are education; environment, health and safety; Entrepreneurship and Employee Volunteerism.	Establish and maintain good relationship with the Community where the Company operates. Implement community development programs or activities intended to achieve the thrusts established by the Company.
Anti-corruption programmes and procedures?	The Company has a policy on Solicitation and Acceptance of Gifts which espouses the Company's commitment to succeed in a manner that upholds the highest standards of honesty, integrity and fairness. Consistent with this commitment, the Company expects each employee to observe reasonable standards of conduct. It requires employees to conduct business affairs with	Regular monitoring of compliance

	fairness, avoid granting undue personal favors, exercise discretion in accepting favors or gifts from persons seeking or doing business within the Company and refuse gifts that might connote bribery in any way.	
Safeguarding creditors' rights	The Company has a Debt Financing Policy intended to guide the Company in negotiating and securing Ioans.	Regular monitoring of compliance

2) Does the company have a separate corporate responsibility (CR) report/section or sustainability report/section?

Yes.

3) Performance-enhancing mechanisms for employee participation.

(a) What are the company's policy for its employees' safety, health, and welfare?

Concern for its employees' safety, health and welfare has always been the Company's top priority. The Company, among others, has adopted the Department of Labor and Employment's Self-Assessment for Occupational Safety and Health and adopted a Crises Management Manual.

To ensure the employees' safety, health and welfare, Annual Physical Examinations of employees are conducted, as well as other related activities are conducted throughout the year.

It is also the Company's policy to promote career advancement and development through the numerous training programs and seminars implemented by and/or facilitated by the Company's Human Resources Department.

The Company has adopted a Policy on Anti-Sexual Harassment, declaring all forms of sexual harassment in the workplace as unlawful. In the said policy, the Company declares its commitment in upholding the rights and dignity of all its employees through the creation of a work environment characterized by professionalism, fairness, openness, trust and respect.

The Company has also adopted a Policy and Guidelines on Drug Abuse. The said policy is intended to promote a workplace that is free from drug abuse as it is detrimental to the safety, health and work performance of its employees. Consistent with this policy, the Company shall provide opportunities to rehabilitate employees who are engaged in drug abuse and discipline employees who persistently refuse to give up drug abuse.

(b) Show data relating to health, safety and welfare of its employees.<sup>49</sup>

In 2013, the Company, among others, implemented the following programs/activities:

Health and Wellness forums and activities Monthly First Friday Mass Sportsfest Plant Anniversary Celebration

(c) State the company's training and development programmes for its employees. Show the data.<sup>50</sup>

<sup>&</sup>lt;sup>49</sup> Updated for the year ended December 31, 2013.

<sup>&</sup>lt;sup>50</sup> Updated for the year ended December 31, 2013.

In 2013, the Company provided opportunities to its employees to attend numerous training programs covering various topics, conducted here and abroad. Training programs were also conducted in house. In summary, the number of employees who participated in the training programs are as follows:

Local-External	103
Foreign-External	6
In-House Programs	220
Total	329

(d) State the company's reward/compensation policy that accounts for the performance of the company beyond short-term financial measures

The Company has a variable pay program which provides financial incentives contingent in the achievement of the Company's annual goals and objectives.

4) What are the company's procedures for handling complaints by employees concerning illegal (including corruption) and unethical behaviour? Explain how employees are protected from retaliation.

The Company has a Whistleblowing Policy (the "Policy"). It provides that all complaints on accounting, internal accounting controls, auditing or financial reporting matters may be communicated to the General Counsel and Compliance Officer (the "Compliance Officer"), if such concerns involves the Compliance Officer, then the same may be communicated to the President. The said complaints are ultimately referred to the Audit Committee, which complaints may be on anonymous basis and which shall be placed in confidential files and will be retained for seven (7) years or for such longer time as the Audit Committee may deem necessary. If it is unclear whether a communication involves accounting, auditing, internal accounting controls or financial reporting matters, the Compliance Officer shall likewise direct such communication to the Audit Committee, with a note to that effect.

All communications received through the established channels will be kept confidential. The original copies or records of all communications will be available to any Audit Committee member upon request.

The Audit Committee will determine whether any action or response is necessary or appropriate in respect of a communication, and it will take or direct such action as it deems appropriate. Such action may include engaging external advisers, for which funding will be available. The determinations made by the Audit Committee in respect of each communication and any further action taken will be recorded in the log maintained for such purpose by the Compliance Officer or a person designated by the Audit Committee if the Compliance Officer is the subject of a communication. These determinations may be recorded based on the standard categories established by the Audit Committee, which may include: the communication is not a "complaint" or "concern", as contemplated by the applicable requirements; the communication is misdirected (such as a communication involving an employment dispute); no further action shall be required because the communication can be analyzed on its face; and further action required (with a record of the action taken and its outcome). The Compliance Officer or any other person designated by the Audit Committee may other wise require.

Misdirected communications as determined by the Audit Committee or concerns not relating to accounting, internal accounting control, auditing or financial reporting matters shall be addressed to and be acted upon by the appropriate responsible supervisor or officer of the business units affected in accordance with the SMC Group's conventional reporting channels. In this connection, employees with such concerns should raise them with their respective supervisors and the supervisors have the responsibility to ensure that such concerns are properly acted upon.

Employees are protected from retaliation as it is categorically provided in the Policy that the SMC Group, which includes herein Company, shall not tolerate retaliation in any form against a director, officer, employee or other interested party who, in good faith, raises a concern or reports a possible violation under the policy.

#### **DISCLOSURE AND TRANSPARENCY** ١.

1) Ownership Structure<sup>51</sup>

(a) Holding 5% shareholding or more

Shareholder	No. of Shares Held	Percent	Beneficial Owner
San Miguel Corporation	216,972,000 (Common)	77.36%	NOT APPLICABLE
(parent company)	32,786,885 (Preferred)		NOTATIEICABLE
PCD Nominee Corporation (Filipino)	46,021,956	14.25%	NOT APPLICABLE

There are no officers or senior management officials of the Company who holds 5% shareholding or more in the Company.

Name of Senior Management	Number of Direct shares	Number of Indirect shares / Through (name of record owner)	% of Capital Stock
NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE
TOTAL			

### 2) Does the Annual Report disclose the following:

Key risks	YES
Corporate objectives	YES
Financial performance indicators	YES
Non-financial performance indicators	YES
Dividend policy	YES
Details of whistle-blowing policy	YES
Biographical details (at least age, qualifications, date of first appointment, relevant experience, and any other directorships of listed companies) of directors/commissioners	YES
Training and/or continuing education programme attended by each director/commissioner	YES
Number of board of directors/commissioners meetings held during the year	YES
Attendance details of each director/commissioner in respect of meetings held	YES
Details of remuneration of the CEO and each member of the board of directors/commissioners	YES

Should the Annual Report not disclose any of the above, please indicate the reason for the non-disclosure.

External Auditor's fee<sup>52</sup> 3)

Name of auditor Audit Fee Non-audit Fee
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 $<sup>^{51}</sup>$  Updated to reflect information contained in SEC Form 17-A filed with SEC on April 15, 2014.  $^{52}$  Updated to reflect information contained in SEC Form 17-A filed with SEC on April 15, 2014.

Manabat Sanagustin& Co., CPAs	7 million	
(now R.G. Manabat & Co.)		

4) Medium of Communication

List down the mode/s of communication that the company is using for disseminating information.

The Company keeps the stakeholders updated on material information through the filing of structured (such as but not limited to the following: SEC Form 17-A; SEC Form 17-Q; General Information Sheet; IS-20; Consolidated Financial Statements; Public Ownership Report; and Foreign Ownership Report) and unstructured reports (relative to the information relayed through the filing of SEC- Form 17-C on current reports) filed with the Securities and Exchange Commission and/or Philippine Stock Exchange, Inc.

The Company also conducts quarterly Investor's Briefing. Other information are disclosed to the Company though press releases and information uploaded in the Company website.

5) Date of release of audited financial report:

The Audited Consolidated Financial Statements of the Company for the fiscal year 2012 was filed with the SEC on April 15, 2013.

6) Company Website

Does the company have a website disclosing up-to-date information about the following?

Business operations	YES
Financial statements/reports (current and prior years)	YES
Materials provided in briefings to analysts and media	YES
Shareholding structure	YES
Group corporate structure	YES
Downloadable annual report	YES
Notice of AGM and/or EGM	YES
Company's constitution (company's by-laws, memorandum and articles of association)	YES

Should any of the foregoing information be not disclosed, please indicate the reason thereto.

### 7) Disclosure of RPT<sup>53</sup>

RPT	Relationship	Nature	Value (in Millions)
The Company and its subsidiaries (GSMI	Seller-Buyer	Revenue from Related Parties ("RP")	Php 20,805
Group) in the normal course of business purchases products and services from and sells	Creditor-Debtor	Purchases from RP Amounts owed by RP Amounts owed to RP	Php193,568 Php31,487 Php123,911

 $<sup>^{\</sup>rm 53}$  Updated to reflect information contained in SEC Form 17-A filed with SEC on April 15, 2014.

products to related		
parties made at normal		
market prices and terms		

When RPTs are involved, what processes are in place to address them in the manner that will safeguard the interest of the company and in particular of its minority shareholders and other stakeholders?

Transactions with related parties are made at normal market prices and terms. An assessment is undertaken at each financial year by examining the financial position of the related party and the market in which the related party operates.

The Company observes an arm's length policy in its dealings with related parties.

### J. RIGHTS OF STOCKHOLDERS

- 1) Right to participate effectively in and vote in Annual/Special Stockholders' Meetings
  - (a) Quorum

Give details on the quorum required to convene the Annual/Special Stockholders' Meeting as set forth in its Bylaws.

Quorum Roquirod	A quorum shall consist of stockholders representing a majority	
Quorum Required	of the subscribed and outstanding capital stock.	

### (b) System Used to Approve Corporate Acts

Explain the system used to approve corporate acts.

System Used	The approval of corporate acts will require an affirmative vote of the majority of the shares of stock present or represented by proxy at the meeting.
Description	The counting of Ayes and Nayes or a show of hands is the method by which the votes are counted. The Corporate Secretary, with the assistance of the Company's stock transfer agent, is authorized to count any votes cast during the meeting.

### (c) Stockholders' Rights

List any Stockholders' Rights concerning Annual/Special Stockholders' Meeting that differ from those laid down in the Corporation Code.

Stockholders' Rights under	Stockholders' Rights <u>not</u> in
The Corporation Code	The Corporation Code

Voting Rights Proprietary Rights: Right to Dividends and to Liquidation Assets Remedial Rights Appraisal Rights Right to Inspect Books	Right not to be denied representation in the Board as shown in the CG Manual provision which states that a director shall not be removed without cause if it will deny minority shareholders representation in the Board; The right specifically given to minority shareholders to propose the holding of the meeting and to propose items in the agenda of the meeting; and
	Right that any doubt about the validity of the proxy shall be resolved in the shareholder's favor.

### Dividends

Declaration Date	Record Date	Payment Date
	No dividend declaration in 201	13 <sup>54</sup>

- (d) Stockholders' Participation
- State, if any, the measures adopted to promote stockholder participation in the Annual/Special Stockholders' Meeting, including the procedure on how stockholders and other parties interested may communicate directly with the Chairman of the Board, individual directors or board committees. Include in the discussion the steps the Board has taken to solicit and understand the views of the stockholders as well as procedures for putting forward proposals at stockholders' meetings.

2. Measures Adopted	3. Communication Procedure
4. Proxy form	5. Attached to the Information Statement sent to the stockholders.
6. Question and Answer/Open Forum	<ol> <li>Stockholders are given the chance to ask questions, as well as make a statement or suggestion during the Annual Stockholders' Meeting.</li> </ol>

- 8. State the company policy of asking shareholders to actively participate in corporate decisions regarding:
  - a. Amendments to the company's constitution
  - b. Authorization of additional shares
  - c. Transfer of all or substantially all assets, which in effect results in the sale of the company

Shareholders are encouraged to actively participate in the annual meeting to discuss and approve the foregoing matters. Stockholders are encouraged to personally attend the annual meeting but if they cannot they are encouraged to appoint a proxy to represent them in the meeting. A sample of the proxy form, which need not be notarized is attached to the Information Statement distributed to stockholders for their easy reference.

The Company's CG Manual also emphasizes the duty of the directors in the promotion of shareholders' rights,

<sup>&</sup>lt;sup>54</sup> Updated to reflect information contained in SEC Form 17-A filed with SEC on April 15, 2014.

as shown in the following duties of the directors:

- duty to remove impediments to the exercise of shareholders' rights and allow possibilities to seek redress for violation of their rights;
- duty to encourage the exercise of shareholders' voting rights and the solution of collective action problems through appropriate mechanisms.;
- duty to be instrumental in removing excessive costs and other administrative or practical impediments to shareholders participating in meetings and/or voting in person; and
- duty to pave the way for the electronic filing and distribution of shareholder information necessary to make informed decisions subject to legal constraints.
- 9. Does the company observe a minimum of 21 business days for giving out of notices to the AGM where items to be resolved by shareholders are taken up?

No. Pursuant to its By-laws, the Company sends notices of regular meetings of stockholders at least two (2) weeks prior to the date of the meeting to each stockholder of record at his last known post office address. Thus, effectively, the Company sends out the said notices at least fifteen (15) business days prior to the date of the Annual stockholders' meeting.

- a. Date of sending out notices: April 17, 2013<sup>55</sup>
- b. Date of the Annual/Special Stockholders' Meeting: May 9, 2013<sup>56</sup>

10.	State, if any,	questions and an	swers during the	Annual/Special Ste	ockholders' Meeting. <sup>57</sup>
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Questions	Answers
A stockholder wanted to know as to why the revenues of the Company were lower for two (2) straight years.	Mr. Marquez, the Company President, explained that for 2 years, the brandy volumes have declined as market shifted to the competitor. He also stated that, as a gin company, the focus in 2012 has been to strengthen the core brand Ginebra San Miguel and that this move proved successful as brand Ginebra San Miguel's volume grew 19% allowing the Company to sustain revenues at ₱15 billion, only slightly below 2011 level.
The stockholder asked on what the Company is doing to regain its former stature.	Mr. Marquez explained that the Company believes that the strengthening of its core brand was a major step towards regaining its stature, and that it will give the Company a strong launch pad to execute both the Company's marketing and sales directions. He added that other brands have begun to "ride" on the regained strength of Ginebra San Miguel. Moreover, the Company's Marketing Group has adopted more innovative means of communication, while its sales force has been reconfigured to give focus to channel-specific needs. He also mentioned that within the Company a specific sales group focuses on traditional distribution channels while another serves modern trade and on- premise outlets. He assured the stockholders that all these activities are in place and that the Company is

<sup>&</sup>lt;sup>55</sup> Updated for the year ended December 31, 2013.

<sup>&</sup>lt;sup>56</sup> Updated for the year ended December 31, 2013.

<sup>&</sup>lt;sup>57</sup> Updated to reflect information regarding the 2013 Annual Stockholders Meeting.

	confident that it is now geared up to make a good comeback.
A stockholder inquired on the standing of the Company's Non-Alcoholic Beverage business.	Mr. Marquez explained that the direction to focus the distribution of Magnolia Fruit Drink and Health Tea to schools where carbonated beverages are discouraged has proven to be a good one. And through the "Iba ang Sigla" school caravan, a tie-up with the Department of Education, the non-alcoholic beverage volume lifted to 16% higher than 2011.

11. Result of Annual/Special Stockholders' Meeting's Resolutions<sup>58</sup>

	12. Resolution	13. Approving	14. Dissenting	15. Abstaining
16.	Approval of the previous minutes	17. About 86%	18. None	19. None
20.	Approval of the Annual report	21. About 86%	22. None	23. None
24.	Ratification of acts and proceedings of the Board of Directors and Corporate Officers	25. About 86%	26. None	27. None
28.	Appointment of External Auditors – KPMG Manabat and San Agustin, CPAs	29. About 86%	30. None	31. None
32.	Election of Directors	33. About 86%	34. None	35. None

36. Date of publishing of the result of the votes taken during the most recent AGM for all resolutions:<sup>59</sup>

On the date of the 2013 Annual Stockholders' Meeting, the results of the votes were immediately disclosed to the stockholders physically present in the meeting since every item in the agenda was taken up and voted upon and the attendance and quorum where announced at the beginning of the meeting.

(e) Modifications

State, if any, the modifications made in the Annual/Special Stockholders' Meeting regulations during the most recent year and the reason for such modification:

Modifications	Reason for Modification
NONE	NOT APPLICABLE

- (f) Stockholders' Attendance<sup>60</sup>
  - (i) Details of Attendance in the Annual/Special Stockholders' Meeting Held

Type of	Names of Board	Date of	Voting Procedure	% of SH	% of SH	Total % of
Meeting	members /	Meeting	(by poll, show of	Attending	in Proxy	SH

<sup>&</sup>lt;sup>58</sup> Updated for the year ended December 31, 2013.

<sup>&</sup>lt;sup>59</sup> Updated for the year ended December 31, 2013.

<sup>&</sup>lt;sup>60</sup> Updated for the year ended December 31, 2013. The percentage is in relation to the total outstanding shares.

	Officers present		hands, etc.)	in Person		attendance
Annual	Directors Present: Eduardo M. Cojuangco, Jr. Ramon S. Ang Ferdinand K. Constantino Bernard D. Marquez Leo S. Alvez Gabriel S. Claudio Angelina S. Gutierrez <sup>61</sup>	May 9, 2013	By show of hands	.20%	86.26%	86.46%
Special		No	Special Meeting wo	as held in 2013	3	

(ii) Does the company appoint an independent party (inspectors) to count and/or validate the votes at the ASM/SSMs?

The counting of the ayes and nays or show of hands is the method by which votes are counted during the annual stockholders' meeting. The Corporate Secretary, with the assistance of SMC Stock Transfer Service Corporation, as the Company's stock transfer agent, is authorized to count any votes cast during the meeting.

(iii) Do the company's common shares carry one vote for one share? If not, disclose and give reasons for any divergence to this standard. Where the company has more than one class of shares, describe the voting rights attached to each class of shares.

Every stockholder entitled to vote during the annual stockholders' meeting shall be entitled to one (1) vote for each share of stock in his name in the books of the Company. However, in electing members to the Board, every stockholder is entitled to accumulate his votes in accordance with Section 24 of the Corporation Code.

(g) Proxy Voting Policies

State the policies followed by the company regarding proxy voting in the Annual/Special Stockholders' Meeting.

	Company's Policies
Execution and acceptance of proxies	Proxies must be in writing, executed by the stockholders or his duly authorized attorney-in-fact and must be submitted to the Corporate Secretary.
Notary	Proxies need not be notarized.
Submission of Proxy	Section 7 of the Company's By-Laws required that all proxies must be in the hands of the Corporate Secretary not later than ten (10) working days before the time set for the meeting unless the Board of Directors shall fix another period, which period must be made known to the stockholders within a reasonable time.

<sup>&</sup>lt;sup>61</sup> Resigned effective October 8, 2014 as disclosed in SEC Form 17-C filed with SEC on October 17, 2014.

Several Proxies	The Company complies with the provisions on proxy as provided in the Implementing Rules and Regulations of the Securities Regulation Code. Accordingly, where the Company receives more than one (1) proxy from the same stockholder and they are all undated, the postmark dates shall be considered. If the proxies are mailed on the same date, the one bearing the latest time of day of postmark is counted. If the proxies are not mailed, then the time of their actual presentation is considered. That which is presented last will be recognized. Where a proxy is given to two (2) or more persons in the alternative in one instrument, the proxy designated as an alternate can only act as proxy in the event of non-attendance of the other designated person. Where the same stockholder gives two (2) or more proxies, the latest one given is to be deemed to revoke all former proxies.
Validity of Proxy	<i>Proxies shall be valid only for the meeting at which it has been presented to the Corporate Secretary.</i>
Proxies executed abroad	Proxies executed abroad to be effective and honored by the Company should be duly authenticated by the Philippines Embassy or Consular Office.
Invalidated Proxy	Invalidated proxies shall not be included for quorum and voting purposes.
Validation of Proxy	The Board shall schedule when the validation of proxies shall take place, which schedule is made known to the stockholders through the Notice of Meeting and Information Statement sent to them prior to the Annual Stockholders' Meeting
Violation of Proxy	If the instruction of the stockholder as set out in his proxy form is not followed, then the proxy vote shall not be honored.

### (h) Sending of Notices

State the company's policies and procedure on the sending of notices of Annual/Special Stockholders' Meeting.

Policies	Procedure	
Notices of regular meetings of stockholders together with the Information Statement are sent by the Corporate Secretary at least two (2) weeks prior to the date of the meeting to each stockholder of record. The notice shall state the place, date and hour of the meeting.	Notices of regular meetings of stockholders together with the Information Statement are sent by the Corporate Secretary by personal delivery or by mailing the notice at least two weeks prior to the date of the meeting to each stockholder of record at his last known post office address.	

# (i) Definitive Information Statements and Management Report<sup>62</sup>

Number of Stockholders entitled to receive	912 Stockholders were entitled to receive the	
Definitive Information Statements and	Information Statement.	
Management Report and Other Materials		

<sup>&</sup>lt;sup>62</sup> Updated for the year ended December 31, 2013.

Date of Actual Distribution of Definitive	April 17, 2013
Information Statement and Management Report	
and Other Materials held by market	
participants/certain beneficial owners	
Date of Actual Distribution of Definitive	April 17, 2013
Information Statement and Management Report	
and Other Materials held by stockholders	
State whether CD format or hard copies were	Hard copies
distributed	
If yes, indicate whether requesting stockholders	Not Applicable
were provided hard copies	

(j) Does the Notice of Annual/Special Stockholders' Meeting include the following:

Yes, the information asked below were all included in the Information Statement circulated to the stockholders entitled to vote in the 2013 Annual Stockholders' Meeting.

Each resolution to be taken up deals with only one item.	YES
Profiles of directors (at least age, qualification, date of first appointment, experience, and directorships in other listed companies) nominated for election/re-election.	YES
The auditors to be appointed or re-appointed.	YES
An explanation of the dividend policy, if any dividend is to be declared.	YES
The amount payable for final dividends.	YES
Documents required for proxy vote.	YES

Should any of the foregoing information be not disclosed, please indicate the reason thereto.

### 2) Treatment of Minority Stockholders

(a) State the company's policies with respect to the treatment of minority stockholders.

Policies	Implementation	
	Minority stockholders are accorded, among others, the following rights:	
The Company is committed to respect minority interests and declares such in its CG Manual.	Right not to be denied representation in the Board as shown in the CG Manual provision which states that a director shall not be removed without cause if it will deny minority shareholders representation in the Board; The right specifically given to minority shareholders to propose the holding of the	
	meeting and to propose items in the agenda of the meeting;	

Right that any doubt about the validity of the proxy shall be resolved in the shareholder's favor

(b) Do minority stockholders have a right to nominate candidates for board of directors?

Yes.

### K. INVESTORS RELATIONS PROGRAM

1) Discuss the company's external and internal communications policies and how frequently they are reviewed. Disclose who reviews and approves major company announcements. Identify the committee with this responsibility, if it has been assigned to a committee.

The Company has a Business Affairs Communications Office which handles communication with media and internal publications. Stakeholders are also provided through the Investor Relations Office of the Company and its parent company, SMC, disclosures, announcements, and upon request, with periodic reports filed with the SEC and PSE.<sup>63</sup>

All information/disclosures for release are cleared and approved by the Corporate General Counsel, Chief Finance Officer and the President.

2) Describe the company's investor relations program including its communications strategy to promote effective communication with its stockholders, other stakeholders and the public in general. Disclose the contact details (e.g. telephone, fax and email) of the officer responsible for investor relations.

	Details
(1) Objectives	To effectively communicate the company's performance, plans and strategies to the capital market, as well as, develop a long term relationship of trust with stakeholders, using the discipline in finance, communication and marketing and manage the content and flow of company information/disclosures to the financial markets.
(2) Principles	Provide a consistent and reliable information that would assist investors in their investment decision.
(3) Modes of Communications	Company disclosures, One-on-one meetings, Email, Telephone calls and quarterly joint investors briefing with the SMC Group.
(4) Investors Relations Officer <sup>64</sup>	Serenico "Rey" Peralta, GSMI Investor Relations Contact no. +63 2 6614780 Email – speralta <u>@smq.sanmiquel.com.ph</u>
	Reyna-Beth D. de Guzman, SMC Investor Relations Contact no. (632) 632-3752Email: rdeguzman@smg.sanmiguel.com.ph

3) What are the company's rules and procedures governing the acquisition of corporate control in the capital markets, and extraordinary transactions such as mergers, and sales of substantial portions of corporate assets?

Any major plans or extraordinary transactions of the Company pass through a team that evaluates the viability of the

<sup>&</sup>lt;sup>63</sup> Updated for the year ended December 31, 2013.

<sup>&</sup>lt;sup>64</sup> With additional information.

transaction and ensures that it will have a strategic fit with the Company. This is eventually presented to the Board for approval.

Name of the independent party the board of directors of the company appointed to evaluate the fairness of the transaction price.

The Company gets the services of Investment Banks who provides advice on the fairness of transaction price.

## L. CORPORATE SOCIAL RESPONSIBILITY INITIATIVES<sup>65</sup>

Discuss any initiative undertaken or proposed to be undertaken by the company.

Initiative	Beneficiary	
Education Programs, which includes the granting of scholarships to students, as well conducting education-related seminars and activities such as participating in the "Brigada Eskwela" program of the Department of Education and donating a school building.	Underprivileged students from Mandaue, Sta. Barbara, Bacolod, Cabuyao, and the Company's various host communities.	
Livelihood Programs	Marginalized communities and retirees of the Company	
Feeding Programs	Malnourished children in Bago City and other underprivileged kids.	
Relief Operations such as Magnolia Purewater donation drive, fundraising programs, and distribution of relief packs/goods	Victims of the earthquake in Bohol and typhoon Yolanda.	
The Company establishes an Annual Corporate Social Responsibility Program.	Communities where the Company operates.	

### M. BOARD, DIRECTOR, COMMITTEE AND CEO APPRAISAL

Disclose the process followed and criteria used in assessing the annual performance of the board and its committees, individual director, and the CEO/President.

	Process	Criteria
Board of Directors	Accomplishment of Annual Self- Rating Form	Performance of the Board in accordance with best practices in corporate governance and effectiveness of the Company's governance process. The assessment covers the following areas of Board performance: Fulfillment of the Board's Key Responsibilities; Board-Management
		Relationship;

<sup>&</sup>lt;sup>65</sup> Updated for the year ended December 31, 2013.

		Effectiveness of Board Process and Meetings; Individual performance of directors.
Board Committees	AccomplishmentofSelf-AssessmentWorksheetby theAuditCommitteeMembers(pursuant to itsManual, whichwill be implemented in 2013)AsimilarSelf-AssessmentWorksheetisintended to beadopted for the Nomination andHearingCommitteeandExecutiveCompensationCommittee.	Assessment of the performance of the Committees based on their respective charters to determine if the same accords with best practice.
Individual Directors	Accomplishment of Annual Self- Rating Form (Portion on Individual Performance of Board Members)	Assessment of the individual performance of the Directors to determine if the same is in accordance with best practices in corporate governance.
CEO/President	Annual Performance Evaluation	Key Performance Indicators, which includes, among others, the business performance of the Company.

### N. INTERNAL BREACHES AND SANCTIONS

Discuss the internal policies on sanctions imposed for any violation or breach of the corporate governance manual involving directors, officers, management and employees

Violations	Sanctions	
Violations of the provisions of the CG Manual	The CG Manual provides that the among the duties of a Compliance Officer is the determination of violation/s of the CG Manual and recommendation of penalty for the said violation/s for further review and approval of the Board.	

Pursuant to the requirement of the Securities and Exchange Commission, this Annual Corporate Governance Report is signed on behalf of the registrant by the undersigned, thereunto duly authorized, in the City of on , 20 .

SIGNATURES

(ORIGINAL SIGNED) EDUARDO M. COJUANGCO, JR. Chairman of the Board and Chief Executive Officer

(ORIGINAL SIGNED) MINITA V. CHICO-NAZARIO Independent Director (ORIGINAL SIGNED) ANGELINA S. GUTIERREZ<sup>66</sup> Independent Director

(ORIGINAL SIGNED) VIRGILIO S. JACINTO Compliance Officer

**SUBSCRIBED AND SWORN** to before me this 21<sup>st</sup> day of June 2013, affiant(s) exhibiting to me their \_\_\_\_\_, as follows:

NAME	TYPE OF I.D./NO.	DATE OF ISSUE	PLACE OF ISSUE
Eduardo M. Cojuangco, Jr.	Passport No. XX0410612	Feb. 16, 2012	Manila
Minita V. Chico-Nazario	TIN No. 146-148-455		
Angelina S. Gutierrez	TIN No. 130-188-514		
Virgilio S. Jacinto	Passport No. EB0971552	Sep 17, 2010	Manila

### **NOTARY PUBLIC**

CARMELA T. DELA PAZ Commission No. 0364-12 Notary Public for Mandaluyong City Until Dec. 31, 2013 SMC, 40 San Miguel Ave., Mandaluyong City Roll No. 57052 PTR No. 1619906; 01/03/13; Mandaluyong City IBP Lifetime Member No. 010580; 02/09/12; Makati City

Doc No. 105; Page No. 22; Book No. IV; Series of 2013.

<sup>66</sup> Resigned effective October 8, 2014 as disclosed in SEC Form 17-C filed with SEC on October 17, 2014.